

# BOARD OF SUPERVISORS

*Brown County*



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## PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair  
Mike Fleck, Vice Chair  
Norbert Dantinne, Dave Kaster, Dan Haefs

### PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, June 22, 2009

5:30 p.m.

Room 114, Ag & Extension Center  
1150 Bellevue Street

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of the May 26, 2009.
1. Review minutes of:
  - a) Harbor Commission (5/11/2009).
  - b) Planning Commission Board of Directors (5/18/2009)
  - c) Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision SubCommittee (4/30/2009).
  - d) Planning Commission Board of Directors Transportation Sub-Committee (5/18/09).
  - e) Solid Waste Board (4/27/2009).

#### Communications

2. Communication from Supervisor Erickson re: Refer to staff to meet with Bay Lakes to reduce the fee charged to Brown County.
3. Communication from Supervisor Vander Leest re: Request for each Standing Committee to forward a list of priorities to the County Executive for preparation of the 2010 budget.

#### Highway

4. May 2009 Budget to Actual.
5. Director's Report.

#### Highway/Planning Commission

6. Updates on CTH GV (standing item).

## **Planning and Land Services**

### **Planning Commission**

7. Budget Status Financial Reports for May 31, 2009.

### **Property Listing**

8. Budget Status Financial Reports for May 31, 2009.

### **Zoning**

9. Budget Status Financial Reports for May 31, 2009.

## **Port and Solid Waste**

10. Budget Status Financial Report for April 30, 2009 and May 31, 2009.
11. Request for Budget Transfer (#09-37): Increase in Expenditures with Offsetting Increase in Revenue: To reflect additional grant funding and donations, along with a transfer from the Port to cover the costs of the Historical Signage Project, Fox River Trail.
12. Grant Application Review (#09-27): Cat Island Chain Restoration Project.
13. Resolution re: Authorizing a Harbor Assistance Program (HAP) Grant Application.
14. Renard Island Update.
15. Director's Report.

## **Airport**

16. Airport Financials.
17. Agreement between DMH Inc. & Brown County for space at Austin Straubel Field.
18. Director's Report.

## **Register of Deeds**

19. Budget Status Financial Report for April 2009 and May 2009. No other agenda items

## **Other**

20. Discussion re: Roundabouts including a brief Presentation by State DOT.

## **Land Information Office** - No agenda items.

## **Other**

21. Audit of bills.
22. Such other matters as authorized by law.

Bernie Erickson, Chair

## **Attachments**

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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**PROCEEDINGS OF THE BROWN COUNTY  
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Tuesday, May 26, 2009, in Room 161 - UW-Extension, 1150 Bellevue Street, Green Bay, Wisconsin.

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**Present:** Norb Dantine, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster.

**Also Present:** Carole Andrews, Tom Hinz, Jack Krueger, Debbie Klarkowski, Brian Lamers, Chuck Lamine, Tom Miller, Fred Monique, Mark Walters. Other Interested Parties.

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I. CALL MEETING TO ORDER:

Meeting called to order by Chairman Bernie Erickson at 7:40 p.m.

II. APPROVE/MODIFY AGENDA:

**Motion made by Supervisor Dantine and seconded by Supervisor Fleck to approve the agenda as modified. MOTION APPROVED UNANIMOUSLY.**

III. APPROVE/MODIFY MINUTES OF THE JOINT MARCH 16, 2009, AND APRIL 27, 2009:

**Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY.**

1. REVIEW MINUTES OF:

- a. Harbor Commission (4/13/09):
- b. Planning Commission Board of Directors (3/16/09 and 5/6/09):
- c. Solid Waste Board (3/16/09):

**Motion made by Supervisor Dantine and seconded by Supervisor Fleck to suspend the rules and receive and place on file Items 1a,b,c MOTION APPROVED UNANIMOUSLY.**

**Communications**

2. COMMUNICATION FROM SUPERVISOR KNIER RE: ASK PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE TO REVIEW THE CONDITION OF COUNTY MM AROUND FONFEREK PARK AND PROVIDE FOR ADEQUATE MAINTENANCE, IF NECESSARY, TO ACCOMMODATE TRAFFIC TO THE AREA:

Chair Erickson stated that even though Supervisor Knier is not pursuing this as actively as she intended since the dog park is off the table, she would like Brian Lamers, Highway Commissioner, to send her an e-mail with the schedule of upcoming road maintenance and the dates.

**Motion made by Supervisor Kaster and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

**Fred Monique**

3. **ADVANCE QUARTERLY UPDATE:**  
Fred Monique, Vice President of Advance, reviewed the copy of "Advance focus" Report to Stakeholders (copy attached).

**Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

**Airport**

4. **AIRPORT FINANCIALS:**  
Tom Miller, Airport Director, distributed financials (copy attached) and stated that the Airport is under Budget on the expense side. He stated that the revenue is low; however, it does not reflect the anticipated FAA (Federal Aviation Administration) grants.

**Motion made by Supervisor Dantine and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

5. **DIRECTOR'S REPORT:**  
The Airport received just over \$2.2 million in stimulus funds to construct a project on the North-South runway. (See attachments.) Work could begin as early as mid-June on this project and should be completed by Labor Day.

Mr. Miller stated that the State has postponed the proposed round-about at the entrance to the Airport until 2011.

In addition, Mr. Miller stated that he had received complaints concerning the noise from the Washington State Air National Guard C-17 aircraft that was practicing approaches. He responded to those complaints and e-mail and believed that all were resolved satisfactorily.

Mr. Miller stated that the FAA is requiring airports to develop a formal disadvantage business and enterprise program that would become airport policy to make certain that there is no discrimination in the awarding of concession contracts or projects that involve the spending of Federal dollars.

**Motion made by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

**Highway**

6. **MARCH, 2009 BUDGET TO ACTUAL:**

**Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

Chair Erickson thanked County Executive Tom Hinz for his attendance at the vast majority of the committee meetings.

7. DIRECTOR'S REPORT:

Mr. Lamers stated that he met with the Oneida Nation who stated nothing is settled on the IRR. He stated that he was told that there was some discussion as to whether or not County and State roads should be included on Oneida's inventory system. He was told that there is a meeting in June in Washington, DC, and He is expecting an update after that meeting.

Concerning the Hwy. GV overlay, Mr. Lamers stated that he was told by the Paving Superintendent that the cost would be about \$170,000; and overlays usually last 5 to 6 years. Discussion occurred concerning other options. Mr. Lamers will report back next month concerning options and costs.

Mr. Lamers and Debbie Klarkowski, Human Resources Manager, presented a training schedule for the new position of Assistant Superintendent. Because there is more than one retirement expected in the next 3-4 years, the purpose of this is to create a succession plan for the Highway Dept. There was concern expressed about moving a union employee into a non-union position for a 6-month trial period if the employee does not move into a superintendent position.

After much discussion, the general consensus was that since there is already a position in the Table of Organization, the Committee would not stop this; however, the Committee asked Klarkowski to bring back in July a proposal for a Foreman/Leadman option.

**Motion made by Supervisor Dantine and seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

Highway Planning Commission

8. UPDATES ON CTH GV (STANDING ITEM):

**Motion made by Supervisor Kaster and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

Planning & Land Services

Planning Commission:

9. BUDGET STATUS FINANCIAL REPORTS FOR APRIL 30, 2009:  
Chuck Lamine, Planning Director, noted that year-to-dates will level off as the year continues. This is caused by Bay-Lakes' fee being paid at the beginning of the year.

**Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

10. RESOLUTION RE: BROWN COUNTY TO WITHDRAW FROM THE JURISDICTION OF THE BAY LAKE REGIONAL PLANNING COMMISSION (TO BE DISTRIBUTED AT THE MEETING):

Mr. Lamine distributed a copy of the Resolution. (See attachment.) He stated that last year's annual expense was \$84,938; and due to the uncertainties with the County and State budgets, this is an expense that

Brown County can no longer afford. Mr. Lamine noted that this dollar amount represents 19 percent of Brown County's levy expenditures for the Planning Section or 9 percent of the total budget for the Planning Department. He stated that the Planning Department has made some significant sacrifices recently: one Senior Planner position has been eliminated during the past year; the Zoning Inspector position has been vacant for 2 years; and the responsibilities of the Geographic Information Systems Technician in the Land Conservation office were transferred to Planning when that position was eliminated.

Mr. Lamine indicated that according to Wisc. Stats. 66.0309 (16) the County can withdraw from Bay-Lake Regional Planning Commission (BLRPC) before the end of the fiscal year, but this must be done by July 1. The action requires a 2/3 majority vote of the County Board. During the Planning Commission Board of Directors in May, a vote was taken to withdraw; the result was 12 to 6 in favor of withdrawing with 2 abstentions. He distributed a handout (copy attached) indicating the 2009 levy amounts by county for BLRPC. Mr. Lamine stated that this was a difficult decision because of the services provided by BLRPC, but in light of the budget issues, he felt it was necessary.

**Motion made by Supervisor Fleck and seconded by Supervisor Dantine to suspend the rules to allow the public to speak. MOTION APPROVED UNANIMOUSLY.**

**Mark Walter, 1350 Servais Street**, said he is the Executive Director of BLRPC. Walter stated that while this is a short-term solution to hopefully a short-term economic problem, in the long run he feels it is in the best interest of Brown County to maintain membership because of the regional nature of certain projects. Mr. Walter stated that one of the strengths of BLRPC is natural resource planning.

Mr. Walter stated that while Brown County has paid over \$84,000 to BLRPC, that actually leveraged \$900,000 or more in projects and grant money that BLRPC worked on. He stated that because the offices and staff are in Brown County at this point, the money received by Brown County then leverages all the project work in other areas; so "actually there is a 10-1 cost benefit impact on the County itself." Mr. Walter said Brown County has been a member of BLRPC since its inception in 1972. He explained that the levy imposed on the counties serves as a match; it is the only source of base funding for any project work. All funds are received from either project work, grant work, or the levy which is used as a match against those grants; that \$84,000 goes to leverage and to bring money into the County at the same time.

Mr. Walter stated that there is representation on the BLRPC for Brown County; Supervisor Bill Clancy has been on the BLRPC the last 15 or 16 years except for a short time. Right now Toni Loch is the Joint County Board Governor's Appointee and Chris Swan is the Governor's Appointee serving Brown County.

Mr. Walter stated that this has been a hard conversation for him and Mr. Lamine; because they are friends and colleagues; they know each other's work, strengths, and weaknesses; and they know that they complement rather than overlap a lot of the work. BLRPC has the ability to learn new talents and develop skills outside Brown County and bring those skills back in. Mr. Walter cited the Hazards Mitigation Plan and the Oneida Hazard Planning as skills developed outside the County, which were brought into the County in order to develop similar plans in a much more cost-effective manner. Mr. Walter stated that there is a broad range of skills, such as the Environmental Impact Statement that is currently being developed, that can be produced at a far greater savings.

Mr. Walter said the County's participation in BLRPC really benefits both; BLRPC benefits from the levy received, but he stated that he believes "very strongly that the County also benefits... Certainly indirectly there are huge benefits coming back to the County both through the representation of the Commission with state and local governments around the area, within the County itself, outside the County, and looking at things from a broader scope."

Mr. Walter indicated that the "sticking point" seems to be that the levy comes directly out of a departmental budget. After discussing this with other regional planning commissions, he learned that counties handle this in a variety of ways—either departmental, administrative, or executive budgets.

Supervisor Krueger asked if Mr. Walter had heard from other counties; Mr. Walter stated that Door County withdrew this morning. He said that the dynamics of Door County are very different and that Door County has been in and out of the Commission four or five times. Mr. Walter stated that none of the other counties have withdrawn.

Supervisor Andrews asked if there was anything planned that Brown County's membership in or out would affect Brown County's ability to have input. Mr. Walter said BLRPC is a public funding agency, so any input is always welcome; however, BLRPC's ability to work with units of government is limited to working with members.

Supervisor Andrews asked Mr. Lamine the reason for utilizing the services of BLRPC and if this was due to lack of expertise in certain areas. Mr. Lamine stated that because Brown County is paying for this membership, Brown County has been taking advantage of the services whenever possible. However, Mr. Lamine stated that the Staff has made some progress in the "natural resources side" and in grant-writing. For this reason, Mr. Lamine stated that he feels Brown County is capable of performing these duties that were previously performed by BLRPC. Mr. Lamine stated that his challenge would be to retain as much savings as possible and still maintain the level of service.

**Keith Chambers, 421 Nancy Lane, Pulaski**, stated that he is the Pulaski Village President, represents Wrightstown and Denmark, and has been a

member of the Planning Commission for the past 4 years. Mr. Chambers stated that he felt he should appear today, because he is one of the 6 votes on the Planning Commission not to withdraw from BLRPC.

Mr. Chambers said he has been on the Board of Pulaski for 16 years and Pulaski had used BLRPC during that whole period of time. He stated BLRPC has been used on the first Tax Increment Finance (TIF) district, the second TIF district, and currently on the third one. He said he received a contract today from BLRPC for \$4600 to \$4700 for an amendment to the second district. Mr. Chambers stated that Pulaski plans to pay to be a member in order for BLRPC to work for the Village, and will be making a contribution to Mr. Blaney when the time comes. Mr. Chambers stated that the three cities he represents uses the services of Brown County Planning, which costs an additional \$50 per hour.

Mr. Chambers stated he wanted to go on record that he would support Brown County remaining a member of BLRPC, and he would also really support Brown County's moving this cost out of the Planning Budget.

**Motion made by Supervisor Haefs and seconded by Supervisor Kaster to return to regular order of business. MOTION APPROVED UNANIMOUSLY**

Supervisor Dantinne asked Executive Hinz why this cost is in the Planning Budget; Executive Hinz indicated that this is where this expense has been as long as he has been in office. Executive Hinz outlined some concerns with the Budget: additional charges being passed down from the State; a minimum of a 2 percent reduction in revenue that Brown County would receive from the State; increased demands for services; and additional mandates from the State. Executive Hinz stated that whether or not the expense is in the Planning Budget, Brown County must decide if it can afford to continue membership in BLRPC. Executive Hinz also said this is not a reflection on BLRPC, but rather a "trickle down effect."

Mr. Lamine added that moving the expense to another department would not benefit the County as a whole, and the bottom line is this is a planning function that would probably still fall under his area of responsibility. Mr. Lamine stated that if Brown County wants this membership cancelled for the next budget, it must be done now; there will not be an option at budget time.

Supervisor Haefs stated that in the past he did not support membership in BLRPC; but he has changed his position. He expressed concern about cancelling this membership. Mr. Lamine stated that his reason for making this recommendation was that he is trying to manage his current budget as well as the anticipated budget for next year. Mr. Lamine stated that Brown County may pick up some additional work, but it also may bring in some additional revenue. He also stated that the Brown County Planning Commission is providing a great service for the communities, because the nice thing for the communities is that each community does not have to



hire a planner. However, he stated that it is a challenge to keep as much budget off the levy as possible; and Mr. Lamine stated that he will not be able to cut the staff any more than it has been cut.

Supervisor Haefs stated that he still had some concerns and asked the Committee members for their input. Supervisor Dantine stated that he would have to support the Staff on this decision and vote to approve the Resolution; because in order to make this move, the decision must be made now. He also stated that if it becomes possible in the future, Brown County does have the option to re-join BLRPC. Supervisor Kaster said he will support it as well; because at budget time, he will be one of those asking for expense reductions. Since the department head is saying this is where the cut needs to be, he will have to vote to approve the Resolution. Supervisor Fleck said that he would have to vote "No" now, but does not know how he will vote at the Board Meeting. He stated that he knows BLRPC has helped other communities.

Supervisor Krueger stated that he understands the situation, but there is no revenue out there right now. He stated that if this does not increase, this could be very serious for Brown County—Brown County could be faced with difficulty in just meeting the State mandates. Supervisor Krueger stated it will be very difficult to vote against BLRPC, but he has to support this Resolution.

**Motion made by Supervisor Haefs and seconded by Supervisor Kaster to adopt the Resolution for Brown County to withdraw from Bay-Lakes Regional Planning Commission.**

**Ayes: Erickson, Dantine, Kaster, Haefs.**

**Nays: Fleck.**

**Abstain: None**

**MOTION APPROVED.**

**Property Listing:**

11. **BUDGET STATUS FINANCIAL REPORTS FOR APRIL 30, 2009:**

**Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

**Zoning:**

12. **BUDGET STATUS FINANCIAL REPORTS FOR APRIL 30, 2009:**

**Motion made by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY.**

**Land Information Office: None.**

**Port & Solid Waste: None.**

**Register of Deeds: None.**

**Other:**

**13. Audit of Bills:**

**Motion made by Supervisor Dantine and seconded by Supervisor Fleck to approve payment of bills. MOTION APPROVED UNANIMOUSLY.**

**14. Such Other Matters as Authorized by Law: None.**

**Motion made by Supervisor Dantine and seconded by Supervisor Kaster to adjourn at 10:03 p.m. MOTION APPROVED UNANIMOUSLY.**

Respectfully submitted,

Lisa M. Alexander  
Recording Secretary

**PORT AND SOLID WASTE DEPARTMENT**

*Brown County*

**Approved:**

6/8/2009

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

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PORT AND SOLID WASTE DIRECTOR

**PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION**

A meeting was held on Monday, **MAY 11, 2009**, 11:30AM  
at Holiday Inn – City Centre, Green Bay, WI.

The meeting was officially called to order by President McKloskey at 11:40AM.

**1) Roll Call:**

Present: President Neil McKloskey  
Vice-President Tom Van Drasek  
Commissioner John Gower  
Commissioner Craig Dickman  
Commissioner Bernie Erickson  
Commissioner Ron Antonneau  
Commissioner Hank Wallace

Excused: Commissioner Bill Martens  
Commissioner John Hanitz

Also Present: Charles Larscheid, Brown County Port & Solid Waste  
Dean Haen, Brown County Port & Solid Waste

**2) Approval/Modification – Meeting Agenda**

**A motion to approve the meeting agenda was made by Ron Antonneau and seconded by Craig Dickman. Unanimously approved.**

**3) Approval/Modification – April 13, 2009 Meeting Minutes**

**A motion to approve the April 13, 2009 meeting minutes was made by Ron Antonneau and seconded by Bernie Erickson. Unanimously approved.**

**4) U.S. Army Corps of Engineers Dredge Material Management Plan Letter–Request for Approval**

Manager Haen reviewed a letter to be sent to the U.S. Army Corps of Engineers (USACE) at their request. The letter will be signed by both Manager Haen and President McKloskey. In the letter, Brown County acknowledges they are aware of the local sponsorship requirement of 35% to build Cat Island and expand Bay Port which would make the County responsible for \$12M of a \$34M project. Haen felt this was also an opportunity to discuss vertical expansion that identifies Cat Island as a disposal location for future outer harbor dredging and Bay Port as the future disposal site for the inner harbor dredging. The determination made by the USACE is based solely on economics and does not take into consideration any of the environmental benefits, etc. Manager Haen feels the USACE base plan is under-estimated. Haen believes obtaining the \$12M is dependant on

leveraging our limited resources and competitively applying for grants through the Wisconsin Harbor Assistance Program (HAP). If HAP does not have funding or Brown County is not successful, Haen is uncertain as to where or how the \$12M local cost share would be obtained. Discussion ensued on the wording in the letter and obtaining the County's portion of the cost share. **A motion was made by Craig Dickman and seconded by John Gower to approve .... and provide the President's signature with copies to our federal legislators.** Unanimously approved.

5) Economic Impact Mailing - Informational

Manager Haen provided follow-up on the Harbor Commission's suggestion at the April meeting to send out a regional mailing on the economic impact of the Port. A brief letter along with a summary sheet from the current Economic Study done by Bay-Lake Regional Planning Commission, a copy of the press release, and a Port brochure were sent to county board chairs, planning directors, county executives, regional planning commissions, and economic development agencies throughout Northeastern Wisconsin. Haen indicated he has received a couple requests for additional information as well as one business lead.

Haen stated this was quite an extensive list to put together and a lot of time went into finding all the contacts. A copy of the mailing list with over 200 contacts was included in the agenda. Commissioner Gower asked how the list was built and how much time was put into compiling the list. Haen indicated he went to the Counties Association and WEDA as well as other avenues. Haen stated it took quite a while but now that the list is compiled, it can be used again in the future.

McKloskey suggested information on the foreign trade zone be included in any future mailings.

6) Bay Port Drainage Evaluation – Request for Approval

Manager Haen commented on the proposal from Robert E. Lee (REL), the engineering consulting firm contracted to build Bay Port. The Bay Port facility has been in operation for 10 years and the original plan was to have the sedimentation ponds dredged every 10 years. An evaluation would be done of the facility by REL who has all necessary background information on file. The proposal would involve preparing a design plan for improving anything found to be out of compliance. The Brown County Highway would do the repairs if necessary. The cost for the evaluation would be \$11,800 and would be reimbursed to Brown County by the USACE. Haen stated Purchasing was contacted and they gave approval to proceed with REL as the contractor. The cost of doing the annual surveying of Cell 7 is included in the estimate. Normally the survey is done in fall at a cost of \$2500, however, since REL will be on site the surveying will be done at that time for a cost of \$1400. Haen explained why this work is necessary and discussion ensued. **A motion was made by Hank Wallace and seconded by Ron Antonneau to approve the letter for improvements of \$11,800, with the stipulation that this issue be brought back during the design phase and construction phase.** Unanimously approved.

7) Cell 7 Demonstration Project - Update

Manager Haen gave an update on Cell 7. The Brown County Highway Department filled Cell 7 to grade. Manager Haen met with River Valley Testing, the firm that originally installed the pizometers under Cell 7 to measure any slope failures and/or differential settlement. River Valley Testing requested 6 months of data from the time the cell was filled until the time a request would be submitted to the WDNR for removal of the demonstration project. In 2000 a purchase order, with an agreed upon price, was approved. This September a request for WDNR approval to implement the Cell 7 demonstration project over the entire facility will be brought to the Commission. This would increase the capacity of the site by 3 times the current capacity.

8) Economic Stimulus Funding - Update

Manager Haen reported that unfortunately Brown County's requests from the U.S. government's economic stimulus package for 1) additional dredging, 2) Cat Island and, 3) Renard Island were unsuccessful. The Great Lakes received only 2% of the nation's USACE budget. Locally money was received at the Ports of Manitowoc and Sturgeon Bay. Haen indicated that he will continue pursuing any available funding opportunities. Discussion ensued on the NOAA grant and the Cat Island Chain.

9) Bylsby Avenue Development - Update

Manager Haen updated the Commission on the Bylsby property where the tank basins were previously located. Brown County sent a letter last month to the USACE requesting approval to fill in the tank basins which are man-made. However, since vegetation is now growing on this site, it is seen by the USACE and the WDNR as a wetland. Manager Haen met with the USACE who requested more information which is outlined in this letter. Haen reviewed the letter with the Commission. President McKloskey, on behalf of the Commission, commended Manager Haen on his work. Based on Haen's understanding of the mitigation process, he would like to pursue making the 1600 acres of the CAT Island chain its own mitigation bank. Currently there is only one mitigation bank in Wisconsin with the price per acre at \$30,000. Haen spoke with U.S. Fish & Wildlife and the USACE and both agencies are open to the idea.

10) Closed Session

19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business. . . . pertaining to Fox River Clean-up litigation.

**A motion to go into closed session was made by Tom Van Drasek and seconded by Bernie Erickson.** Unanimously approved.

Present:           President Neil McKloskey  
                  Vice-President Tom Van Drasek  
                  Commissioner John Gower  
                  Commissioner Craig Dickman  
                  Commissioner Bernie Erickson  
                  Commissioner Ron Antonneau

Excused: Commissioner Hank Wallace  
Commissioner Bill Martens  
Commissioner John Hanitz

**A motion to return to regular session was made by Bernie Erickson and seconded by Tom Van Drasek.** Unanimously approved.

Present: President Neil McKloskey  
Vice-President Tom Van Drasek  
Commissioner John Gower  
Commissioner Craig Dickman  
Commissioner Bernie Erickson  
Commissioner Ron Antonneau  
Commissioner Hank Wallace

Excused: Commissioner Bill Martens  
Commissioner John Hanitz

11) Audit of Bills – Request for Approval

**A motion to approve the bills was made by Hank Wallace and seconded by Tom Van Drasek.** Unanimously approved.

12) Tonnage Report

Manager Haen distributed a copy of the tonnage report for April. To date the Port has received 11 ships compared to 35 to 40 ships last year. Haen noted tonnage is down 65% with 35% of the Great Lakes fleet not moving on the lakes. Other ports are experiencing the same thing.

13) Director's Report

Strategic Plan

The Strategic Plan was approved originally in 2000 and updated in 2005. Within the plan are 5 goals: 1) dredge material management, 2) expanding cargo, 3) infrastructure, 4) property acquisition and, 5) self-sufficiency. Haen feedback from the Commission as to whether the current Strategic Plan should be reviewed and/or revised. Discussion ensued. Haen stated he would begin to work on the Strategic Plan based on the Commission's suggestions.

Green Bay Cellcom Marathon

Manager Haen reminded the Commission that the Green Bay Cellcom Marathon is taking place on Sunday, May 17<sup>th</sup>.

14) Such Other Matters as are Authorized by Law

15) Adjourn

**A motion to adjourn was made by John Gower and seconded Hank Wallace.** Unanimously approved. Meeting adjourned at 12:56pm.

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Neil McKloskey, President  
Harbor Commission

Charles Larscheid, Director  
Port & Solid Waste Department

**MINUTES  
SPECIAL MEETING OF THE  
BROWN COUNTY PLANNING COMMISSION  
BOARD OF DIRECTORS  
Monday, May 18, 2009  
Green Bay Metro Transportation Center  
901 University Avenue, Commission Room  
Green Bay, WI 54302  
5:30 p.m.**

**ROLL CALL:**

Daniel Bertrand	<u>Exc.</u>	Dotty Juengst	<u>x</u>
Paul Blindauer	<u>x</u>	John Klasen	<u>x</u>
James Botz	<u>x</u>	Pat Kolarik	<u>x</u>
Keith Chambers	<u>x</u>	Andy Lundt	<u>x</u>
William Clancy	<u>x</u>	Patrick Moynihan, Jr.	<u>Exc.</u>
Norbert Dantine, Jr.	<u>x</u>	Ken Pabich	<u>x</u>
Ron DeGrand	<u>x</u>	Mike Soletski	<u>Exc.</u>
Bernie Erickson	<u>x</u>	Alan Swatloski	<u>Exc.</u>
Mike Fleck	<u>x</u>	Jerry Vandersteen	<u>Exc.</u>
Steve Grenier	<u>x</u>	Tim VandeWettering	<u>x</u>
Mark Handeland	<u>x</u>	Dave Wiese	<u>Exc.</u>
Phil Hilgenberg	<u>x</u>	Vacant (C. Green Bay)	<u>      </u>

**Others Present:** Bill Balke, Lisa J. Conard, Doug Hartman, Chuck Lamine, Karen Matze, Cole Runge, and Carl Weber.

N. Dantine called the meeting to order at 5:30 p.m.

1. Approval of the minutes of the May 6, 2009, meeting of the Brown County Planning Commission Board of Directors.

A motion was made by R. DeGrand, seconded by S. Grenier, to approve of the minutes of the May 6, 2009, meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Discussion and approval of street and highway projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Surface Transportation Program (STP).

L. Conard provided a summary of the Surface Transportation Program – Urban (STP-U) funding via PowerPoint. L. Conard stated that the MPO has been prioritizing and approving STP-Urban eligible projects for a number of years. L. Conard provided the following information regarding the program:

- Federal funding allocated to Urbanized Areas based on a population formula
- MPOs decide what projects to fund
- A variety of transportation projects are eligible
- Process of ranking & assigning funding to projects
- In 2007, the MPO was allocated \$2,378,440 for 2010-2011 projects

L. Conard stated that typically the MPO staff goes through a ranking process involving the evaluation of road condition, volume/capacity ratio, consistency with local plans, and bike-

pedestrian amenities, among others prior to review and approval by the Transportation Subcommittee (TS) and the MPO policy board (Brown County Planning Commission Board of Directors).

L. Conard stated that the process for distributing the ARRA STP-U funds is slightly different.

- Area jurisdictions submitted project applications to WisDOT
- WisDOT determined eligibility and provided the project list to the MPO on Friday, May 8<sup>th</sup>
- MPO must prioritize and send funding recommendations to WisDOT by Friday, May 22<sup>nd</sup>
- WisDOT provided a funding target of \$2,320,000 to the Green Bay MPO

L. Conard stated that due to the short time frame, MPO staff is bringing the list of eligible projects straight to the TS and BCPC for review and prioritization.

L. Conard stated that, traditionally, when STP-U money comes into the area it is subdivided by jurisdiction based on the percent of STP system miles a jurisdiction is responsible for. All roadways classified as a collector or higher are part of the STP system.

L. Conard provided the following table:

### STP-Urban System Mileage

Jurisdiction	Miles	Percent Miles
Brown County	102.16	38.73%
C. De Pere	23.66	8.97%
C. Green Bay	84.80	32.15%
T. Lawrence	0.00	0.00%
T. Ledgeview	0.71	0.27%
T. Pittsfield	0.00	0.00%
T. Rockland	0.00	0.00%
T. Scott	2.73	1.03%
V. Allouez	8.26	3.13%
V. Ashwaubenon	20.68	7.84%
V. Bellevue	8.22	3.12%
V. Hobart	0.04	0.02%
V. Howard	12.02	4.56%
V. Suamico	0.50	0.19%
<b>Totals:</b>	<b>263.78</b>	<b>100.0%</b>



L. Conard noted that 71% of the STP-U system is the responsibility of Brown County and the city of Green Bay. However, L. Conard noted that starting with ISTEA, it was not acceptable to allocate funds solely based on these percentages. This is where the other criteria mentioned earlier enters the picture.

C. Runge provided an overview of the projects list (next page). C. Runge stated that the Transportation Subcommittee (TS) met earlier in the day to review projects and recommend funding levels to specific projects. The TS unanimously recommended Scenario #3 as outlined on the list. In addition, should additional money become available, the remaining projects on the list were prioritized and shown in the column on the far right.

C. Weber, Chairman of the Transportation Subcommittee, addressed the board. C. Weber stated that the TS had a difficult task. C. Weber stated that the TS met and discussed the projects and all jurisdictions with projects under consideration were represented. The TS decided to recommend Scenario #3 because it provided funding to as many of the jurisdictions as possible and stayed fairly close to the STP-U system table presented by staff.

M. Fleck asked about the Greene Avenue project submitted by the village of Allouez.

C. Weber stated that both the Greene Avenue project and Bellevue's Manitowoc Road project were expensive projects, and recommending funding for both projects, even at the minimum 50% level, would have used most of the allocation. Both communities were represented at the TS meeting.

B. Clancy asked if Scenario #3 was okay with all of the TS members.

C. Runge stated that the TS vote was unanimous.

A motion was made by K. Pabich, seconded by M. Fleck, to recommend approval to WisDOT of street and highway projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Surface Transportation Program (STP) as recommended by the Transportation Subcommittee (MPO technical advisory committee) and as seen in scenario #3 of the attached excel spreadsheet. Motion carried.

Title	Road/Street Name	Limit Location	MPO Notes - TIP Status/ MPO TIP Number	Sponsor	Construction Cost Without Delivery	MPO Notes - Ranking	Construction Costs w/25%*	Design Cost Applied For	Funding Source #1 Dollar Amount	Funding Source #2 Dollar Amount	Funding Scenario #3 Percent	Recommended
CHT V / Lower Oak Road	CHT V	CHT OIV to Day Drive	158-05-043	Brown County/Bellevue	\$1,460,000	1 of 6	\$2,078,700		\$2,078,700	100.000%		
CHT V / Main Street	CHT V	End Road to Northview	158-05-042	Brown County/Bellevue	\$1,770,000	2 of 6	\$2,177,100					20
CHT V / Oak Road to Main Street @ Woodside Avenue	CHT V	Woodside Avenue	158-05-044	Brown County/Howard	\$400,000	4 of 6	\$488,000					21
CHT E B	CHT E B	Woodside Avenue to Lanesville Road	Not in TIP, no MPO & MPO received 5/1/05	Brown County/Howard	\$650,000	4 of 6	\$788,500				\$593,855	22
CHT H	CHT H	CHT A to Bay Southwest Road	Not in TIP, no MPO & MPO received 5/1/05	Brown County/Howard	\$357,000	5 of 6	\$442,180				\$412,418	23
CHT X / Heritage Road	CHT X	STH 27 to CTH 100	Not in TIP, no MPO & MPO received 5/1/05	Brown County/De Pree	\$1,460,000	8 of 8	\$1,722,000					9
Military Avenue	Military Ave	West Main Street to Downtown	Not in TIP, no MPO & MPO received 5/1/05	City of Green Bay	\$4,731,000	1 of 3	\$5,670,000					6
Manitowish Avenue	Manitowish Ave	Main Street East Access Rd./Greenbrier Rd	Not in TIP, no MPO & MPO received 5/1/05	City of Green Bay	\$658,000	2 of 3	\$789,600					11
Nearby Avenue	Nearby Ave	Indian Springs Drive to Alpine Drive	158-05-044	City of Green Bay	\$343,000	3 of 3	\$417,600	\$30,000	\$810,447	100.00%		
Jerison Rd	Jerison Rd	Harold St. to O'Connell St.	158-05-055	City of De Pree	\$178,000	1 of 2	\$216,640	\$20,000	\$18,540	100.00%		
East St	East St	Leland Rd. to Chicago St.	158-05-057	City of De Pree	\$158,000	2 of 2	\$194,340					10
Highway Dr	Highway Dr	Grant St. to O'Connell St.	158-05-058	City of De Pree	\$174,000	3 of 2	\$214,020					12
Swanton Dr.	Swanton Dr.	Grant St. to S. Main St.	158-05-059	City of De Pree	\$186,000	4 of 2	\$227,080					13
Stark St.	Stark St.	Grant St. to Leland St.	158-05-060	City of De Pree	\$200,000	6 of 2	\$240,000					14
Appleby Way	Appleby Way	Grant St. to Morning Glory Ln.	158-05-061	City of De Pree	\$107,000	7 of 2	\$131,810					15
Charles St.	Charles St.	Highway Blvd. to O'Connell Rd.	158-05-062	City of De Pree	\$245,000	8 of 2	\$297,550					16
East St.	East St.	Grant St. to Main Ave	158-05-063	City of De Pree	\$64,000	9 of 2	\$78,720					17
North St.	North St.	Grant St. to Main Ave	158-05-064	City of De Pree	\$35,000	10 of 2	\$43,050					18
Leland St.	Leland St.	Grant St. to O'Connell St.	158-05-065	City of De Pree	\$47,000	11 of 2	\$57,810					19
Greene Avenue	Greene Ave	Wheeler Avenue to East River Drive	Not in TIP, no MPO & MPO received 5/1/05	Wedge of Monroe	\$1,030,000	1 of 1	\$1,257,600					7
Marquette Ave	Marquette Ave	CHT 12 (East Road) to Monroe Avenue	158-05-060	Wedge of Monroe	\$1,030,000	1 of 1	\$1,257,600					8
TOTAL								\$40,000	\$2,320,640	\$2,320,000		\$2,320,000

The Transportation Subcommittee (TS) met on 5/18/2009 and recommended approval of Scenario #3. In addition, the TS recommended ranking the remaining projects as outlined in the column to the far right.

3. Discussion and approval of projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Transportation Enhancement (TE) Program.

L. Conard provided the following information about the TE program:

- Area jurisdictions submitted project applications to WisDOT
- WisDOT determined eligibility and provided the project list to the MPO on Friday, May 8<sup>th</sup>
- MPO must prioritize and send funding recommendations to WisDOT by Friday, May 22<sup>nd</sup>
- ARRA will provide approximately \$15,000,000 statewide for projects
- TE money will not be set aside for each MPO area. All of the projects must compete for the statewide TE allocation.

L. Conard stated that she had provided the TS with the three general categories within the program and suggested that a single ranking, one through eight, be provided to the BCPC Board of Directors.

#### **General Categories for TE**

1. Bicycle & Pedestrian Projects
2. Historic Transportation Building and Museum Projects
3. Scenic Beautification Projects

L. Conard stated that due to the short time frame, MPO staff is bringing the list of eligible projects straight to the TS and BCPC for review and prioritization.

The project list can be found on the following page.

Green Bay Area Projects Eligible for American Recovery and Reinvestment Act (ARRA) of 2009 Funding  
 Transportation Enhancement (TE)  
 Transportation Enhancement (TE)  
 Eligible Project List Provided by WISDOT on May 8th, 2009  
 May 2009

Project Title	Road/ Street Name	Limit/Location	MPO Notes - TIP Status/ MPO TIP Number	Sponsor	MPO Notes - Sponsor's Ranking	Construction Costs w/23%*	Design Cost Applied For	Transportation Subcommittee Recommended Ranking
Fox River Rec. Trail Commuter Enhancement	Fox River Trail	Rockland Road to Midway Road	Not in TIP. In 2009 boundary only. MPO received 5/1/09	Brown County	1 of 1	\$285,865	\$0	1
Manitowoc Road and Blue Lane Construction	Manitowoc Rd	STH 28 to Alhuesz Avenue	Not in TIP. MPO received 5/5/2009	Village of Bellevue	1 of 6	\$552,550	\$0	7
Vellin Road Sidewalk and Bike Lane Construction	Vellin Rd	Main Street (STH 141) to Bellevue Street (CTH XX)	Not in TIP. MPO received 5/5/2009	Village of Bellevue	2 of 6	\$95,320	\$0	2
Alhuesz Ave Sidewalk and Bike Lane Construction	Alhuesz Ave	Alhuesz Avenue to Manitowoc Road	Not in TIP. MPO received 5/5/2009	Village of Bellevue	3 of 6	\$942,180	\$0	4
Lime Kiln Road Sidewalk	Lime Kiln Rd	Alhuesz Avenue to Vellin Road	Not in TIP. MPO received 5/5/2009	Village of Bellevue	4 of 6	\$319,500	\$0	6
Hoffman Road Sidewalk and Bike Lanes	Hoffman Rd	Monroe Road to the East River Trail	Not in TIP. MPO received 5/5/2009	Village of Bellevue	6 of 6	\$313,256	\$0	8
Centennial Centre Road	Centennial Centre Rd	N. Pine Tree Road to unnamed street	Not in TIP. In 2009 boundary only. MPO received 5/1/09	Village of Hobart	1 of 1	\$762,500	\$0	5
Riverside Drive Streetlighting	Riverside Dr	Brink Road to Yolo Avenue	155-09-201	Village of Sunnyside	1 of 1	\$595,855	\$0	3
TOTAL						\$3,503,012		

\*23% reflects 15% engineering + 8% reserve.  
 Bellevue's 5 of 6 project not eligible.

The Transportation Subcommittee met on 5/18/2009 and recommended approval of the ranking above.

C. Runge noted that project application representatives were in attendance.

A motion was made by K. Chambers, seconded by R. DeGrand, to open the floor to allow interested persons to speak. Motion carried.

Each project applicant was given the opportunity to address their project(s).

Doug Hartman, Brown County Facility and Parks Department Assistant Director, spoke on behalf of the Fox River Trail Project. The project includes paving of approximately two miles of trail between Rockland Road and Midway Road. This will enhance commuter travel. The Fox River Trail is one of the most heavily used trails in the state trail system.

Karen Matze, Village of Suamico Administrator, spoke on behalf of the Riverside Drive Streetscaping Project. K. Matze asked that the planning commission maintain the project's three of eight ranking recommendation and consider ranking the project even higher.

B. Balke, Village of Bellevue Director of Public Works, provided an overview of the village's five project applications. B. Balke explained that the village is planning the expansion of its bicycle and pedestrian system.

K. Pabich asked B. Balke if the Transportation Subcommittee's reprioritizing of the five Bellevue projects was consistent with the village's position.

B. Balke stated yes. B. Balke stated he had reprioritized them to better meet the needs of the village.

A motion was made by K. Pabich, seconded by B. Erickson, to return to the regular order of business. Motion carried.

C. Runge noted that all of the projects presented would likely be placed in a bike/ped category by the state with the exception of the Riverside Drive Streetscaping Project, which will likely be assigned to a scenic beautification category. This would be consistent with the approach the state typically takes to classify and rank TE projects.

C. Runge noted that the Riverside Drive Streetscaping Project would not be competing directly with bike/ped projects if the state follows its typical TE project classification and ranking process. He added that staff is assuming the typical process will be followed because state and federal representatives have consistently said that special exceptions to existing rules will not be allowed for ARRA projects.

A motion was made by K. Pabich, seconded by P. Kolarik, to recommend to WisDOT the priority ranking of projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Transportation Enhancement (TE) Program as recommended by the Transportation Subcommittee. Motion carried.

N. Dantine stated that funding for STP-Urban projects was already established for the Green Bay area but that funding for Transportation Enhancement projects is yet to be determined. It is possible for the area to receive funding for one, two, three, or no projects because they have to compete against TE projects from throughout the state.

#### 4. Other matters.

C. Lamine stated that the next meeting of the planning commission would be held on June 3<sup>rd</sup>.

5. Adjourn.

A motion was made by K. Pabich, seconded by R. DeGrand, to adjourn. Motion carried.

N. Dantine closed the meeting at 6:05 p.m.

**MINUTES**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**CHAPTER 21 SUBDIVISIONS ORDINANCE REVISION SUBCOMMITTEE**

**Thursday, April 30, 2009**

**Brown County Planning and Land Services Office**

**305 E. Walnut St, Room 391**

**Green Bay, WI**

**3:00 p.m.**

**ROLL CALL:**

Michael Soletski	<u>X</u>	Dennis Reim	<u>X</u>
Bill Bosiacki	<u>X</u>	Graham Callis	<u>X</u>
David Chrouser	<u>Abs.</u>	Norb Dantine	<u>Abs.</u>
Pat Ford	<u>X</u>	Pat Kaster	<u>Exc.</u>
Chuck Lamine	<u>X</u>	Jon Motquin	<u>X</u>
Michael Vande Hei	<u>X</u>	Andrew Vissers	<u>X</u>
Jim Wallen	<u>X</u>		

1. Verification of public meeting notice.

J. Motquin indicated that all agendas are being sent out with the County Board weekly meeting notifications. All future meetings will be noticed by the County Board office staff.

2. Approval of the minutes of the March 26, 2009, meeting.

A motion was made by J. Wallen, seconded by D. Reim, to approve the minutes as presented. Motion passed unanimously.

3. Review Scope and Services for Chapter 21 Ad Hoc Committee.

C. Lamine indicated that the committee was formed by action of the Brown County Planning Commission Board of Directors.

C. Lamine also indicated that the original agenda for this meeting seemed to be rather ambitious for the time allotted. All concerns will be reviewed by the committee in a timely fashion. Consistent with the Scope of Services prepared for the Subdivision Code update, the committee will review existing Wisconsin Statutes, Administrative Code, and Brown County ordinances to determine the appropriateness of the regulations set forth in Chapter 21.

M. Soletski indicated that he had prepared the draft agenda so that ideas that were generated at the previous meeting would be carried forward as agenda items for future meetings. The original agenda was prepared to discuss all issues related to the Subdivision Ordinance. He also reminded everyone that the Brown County Homebuilders Association (BCHBA) had spent a considerable amount of time assisting Brown County staff to identify the issues which needed to be addressed. He also cautioned that the ad hoc committee is only advisory in nature. All proposed changes must be presented to the Brown County Board and all appropriate subcommittees.

C. Lamine indicated that everyone appeared to be in agreement with the original scope of services.

M. Soletski welcomed all of the members and thanked them for their participation. Due to the large public turnout, everyone introduced themselves. All present signed an attendance sheet. He was appreciative that so many community members were interested in the procedures of this committee.

4. Review and action regarding draft proposed changes to the Brown County Subdivision Ordinance (Chapter 21 of the Brown County Code).
  - a. Review and action regarding the threshold size of a land division (40 acre parcel) under Section 21.04 Applicability.

J. Motquin distributed meeting materials to all attendees. He indicated that the committee had create a pros-cons list to analyze both requiring a Certified Survey Map (CSM) or a subdivision plat for all land divisions 40 acres or less in size. A second pros-cons list was established for reviewing a proposal to require a CSM or plat for all lot line adjustments. In order to receive public feedback, M. Soletski asked for a motion to open the meeting to public discussion.

A motion was made by C. Lamine, seconded by J. Motquin, to open the meeting to allow public comment. Motion carried unanimously.

Bob Gerbers, Zoning Administrator for the towns of Ledgeview and Rockland, asked for a clarification of the proposal.

M. Soletski stated that the current ordinance requires all land divisions 10 acres or less in size in the non-sewered areas of the county.

J. Wallen indicated that changing the application of a parcel size of 40 acres or less would create a uniform size requirement county-wide. Currently the trigger sizes are 40 acres in all Sewer Services Areas (SSAs) and 10 acres in all other areas. The change to a 40 acre trigger would result in a minimum of a two lot CSM.

B. Gerbers expressed concerns that changing the overall size requirement to 40 acres may result in increased costs to landowners due to extra surveying costs and environmental reviews. He also stated that a larger parcel review would allow for increased zoning reviews by local municipal staff.

B. Bosiacki discussed the sanitary permit process at B. Gerbers request. A sanitary permit can be issued as soon as a site's soils are proven to be capable of supporting a private onsite wastewater treatment system. The sanitary sewer approval process occurs independently of local zoning. In addition, soils test are no longer required on all lots per Wisconsin Statutes. He also indicated that soil testing requirements can be temporarily delayed with the usage of restrictive covenants on the plat.

J. Motquin indicated that the Brown County CSM review process already utilizes similar strategies to identify approximate Environmentally Sensitive Areas (ESAs) for larger parcels.

C. Lamine, B. Bosiacki, and J. Motquin indicated that Brown County staff would be willing to continue to utilize a limited environmental identification review process by utilizing the above discussed restrictive covenants and/or approximation methods.

Sarah Burdette, Town of Ledgeview Clerk, indicated she was attending for informational purposes.

Joy Koomen, Town of Morrison Zoning Administrator, indicated she was attending for informational purposes. She indicated she supported increasing the requirements to 40 acres as it would provide additional opportunities for local review for land divisions.



Currently, Town of Morrison ordinances allow for only one buildable lot split per parent parcel. Secondary splits would result in additional non-buildable lots within Morrison.

D. Reim indicated he would support the change if language was added to Chapter 21 to allow for increased flexibility in the environmental review process. He indicated there are additional landowner expenses due to wetland delineations, increased surveyor time commitments. He indicated a cutoff should be established for the parcel size before an ESA review should be completed.

B. Bosiacki concurred that D. Reim had a good idea by establishing a threshold parcel size to streamline environmental reviews.

M. Soletski indicated that increasing the threshold for requiring a CSM or plat for land divisions would substantially increase landowner/developer costs. The costs for monumentation, environmental review, erosion control, stormwater management, and all other related costs associated with land division would be cost prohibitive for the average citizen for splitting his land. He suggested that local municipalities are already requiring Area Development Plans (ADPs). Local communities could amend their ordinances to allow for zoning review authority of all land reviews.

J. Wallen indicated that this may not be happening. All divisions between 10 and 40 acres are currently being completed through a warranty deed. In an ideal situation, the landowner hires a surveyor. The surveyor then creates a metes and bounds description. A title company and/or attorney utilize the metes and bounds to create a legal description to place on the deed. The deed is then recorded. Local zoning administrators review the division only after the deed is recorded and posted by Brown County.

J. Wallen and J. Motquin indicated that Brown County staff receives several calls a month for parcels which are nonconforming with the local zoning ordinance with respect to issues such as inadequate street frontage, insufficient acreage, spite strips, and landlocking.

J. Koomen indicated that parcels between 10 and 40 acres created by warranty deeds did not undergo a local review for rezoning. Most local ordinances do not have a provision to allow for this.

B. Gerbers indicated that there had been land divisions (both CSM and warranty deeds) that had attempted to create landlocked parcels in Ledgerview.

J. Wallen suggested that Brown County staff could formulate a plan to allow for a more flexible review.

M. Soletski indicated that the 40 acre requirement may encumber most landowners. There may be another amount which could serve as a compromise.

J. Motquin indicated that he had spoken with town board members, clerks, and zoning administrators throughout Brown County. A majority of the communities with significant portions of their territories outside of the SSA provided either written or oral support in requiring CSMs for all land divisions 40 acres or less.

J. Wallen and C. Lamine stated that Brown County does not have county zoning. Thus, all rezoning must occur at the local level. There has been an increased desire by the towns to have additional review authority.

J. Motquin stated he feared that there will be perpetual problems if the threshold remains at 10 acres. He provided a case example from the Town of Holland in which a landowner was unable to rezone his property to build a retirement home. The land is now for sale. He fears the buyer will face the same dilemma.

Jim Van Den Heuvel, Village of Hobart Zoning Administrator, indicated that the Village of Hobart requires that a CSM must be recorded prior to issuing a building permit.

C. Lamine indicated that the committee must make a decision. Brown County staff wishes to codify all procedures for CSM plat review. The Planning staff is preparing to do this during the Chapter 21 update process.

A motion was made by C. Lamine, seconded by J. Motquin, to close the floor to public discussion. Motion passed unanimously.

M. Soletski indicated he was uncomfortable making a final decision with three committee members absent. He entertained a motion to table the decision until the May 28, 2009, meeting.

J. Motquin questioned if tabling this issue violated the agreement to resolve all issues which required pro-con analysis lists at the next committee meeting.

General consensus was reached by the committee to have Brown County staff develop a list of restrictive covenants or notes to create a more flexible CSM review if the 40 acre threshold was adopted. The committee will review the 40 acre issue at the next meeting.

D. Reim indicated the motion should be to "postpone" the decision.

A motion to postpone the decision to review proposed restrictive covenants and notes to address ESA, soil testing, and other related issues to be utilized in conjunction with 40 acre parcels was made by B. Bosiacki, seconded by M. Vande Hei. Motion passed unanimously.

- b. Review and action regarding requiring CSMs for all lot line adjustments under Section 21.04 Applicability, clarification of ordinance language for combination CSMs under s. 21.50, and lot and outlot definition discussion under s. 21.63 and proposed s. 21.67.

M. Soletski stated that due to time constraints, it was best to table discussions on these three agenda items until the May 28, 2009, meeting. He requested a motion to do so.

A motion was made by B. Bosiacki, seconded by G. Callis, to table agenda items 4b, 4c, and 4d until May 28, 2009. Motion passed unanimously.

- e. Distribution of recorded plat copies (proposed s.21.44 (5)) and
- f. Distribution of recorded CSM copies (proposed s.21.46 (7))

J. Motquin indicated that Brown County has been receiving preliminary CSMs via email for about six months. The process has worked well. Brown County Planning staff would like to expand this to allow for electronic distribution of recorded subdivision plats and CSMs.

C. Lamine requested an explanation of the CSM review process so all attendees would be familiar with the action item.

J. Motquin discussed the electronic submittal process. Surveyors can submit PDFs of preliminary CSMs via a link on the Brown County Planning web site. All pages of the preliminary CSM must be prominently labeled "Preliminary." The PDF is then

forwarded to all objecting and reviewing agencies such as utilities, extraterritorial communities, and the local municipality. All review and objecting agencies, for the most part, have then provided electronic responses. Once received, all comments are forwarded to the surveyor in a review letter. The electronic submittal process has allowed for faster review times for CSMs. He also indicated that there are still some technical issues with submitting plats, but these can be resolved.

M. Soletski indicated that surveyors should be included on the electronic distribution process to confirm that the CSM has been appropriately distributed.

C. Lamine and J. Motquin indicated that electronic submittal and distribution have been rather successful. The process has saved postage and eliminated paper usage.

J. Motquin indicated that surveyors must still submit paper copies of the recorded CSMs and plats to distribute to all objecting and reviewing agencies.

D. Reim indicated that Brown County staff should explore the option of receiving a PDF of the recorded plats and CSMs directly from the Brown County Register of Deeds. This will increase efficiencies in the distribution of the recorded copies and result in lower costs to surveyors and landowners.

J. Wallen indicated that electronic submission should be completed in a "format acceptable to Brown County." This will allow for changing computer technologies.

A motion was made by D. Reim, seconded by B. Bosiacki, to amend s. 21.44 and s. 21.46 to allow for electronic distribution of electronic subdivision plats and CSMs, respectively. Motion passed unanimously.

5. Other Matters.

None.

6. Establish next meeting date.

J. Motquin indicated the next Chapter 21 Subdivisions Ordinance Revisions Subcommittee meeting will be Thursday, May 28, 2009. Brown County staff will explore alternative meeting rooms due to the anticipated public interest in the upcoming topics.

J. Motquin indicated that Brown County Planning and Land Services staff has an open door policy. If anyone from the public has questions regarding the Chapter 21 update process, they can contact us by phone, in person, or via email at any time. Additional written comments regarding the issues discussed are highly encouraged.

M. Soletski indicated that all members on the committee could be contacted regarding these issues.

J. Wallen indicated that Brown County Planning and Land Services staff had a conference call with both Outagamie and Oconto County staff. Brown County staff received invaluable input from our neighboring counties with respect to the issues the Chapter 21 update committee is discussing.

7. Adjourn.

A motion was made by B. Bosiacki, seconded by D. Reim, to adjourn. The meeting was adjourned at 4:31 p.m.

**(DRAFT) MINUTES**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**TRANSPORTATION SUBCOMMITTEE**  
**Monday, May 18, 2009**  
**Green Bay Metro Transportation Center**  
**901 University Avenue**  
**Green Bay, Wisconsin**  
**9:30 a.m.**

**ROLL CALL:**

***(Voting)***

Jeff Agee-Aguayo	<u>Exc.</u>	Tom Klimek	<u>          </u>
Bill Balke	<u>x</u>	Brian Lamers	<u>x</u>
Bob Bartelt *	<u>x</u>	Doug Martin	<u>Exc.</u>
Craig Berndt	<u>x</u>	Rebecca Meert	<u>x</u>
Graham Callis	<u>x</u>	Tom Miller	<u>          </u>
Chris Culotta	<u>Exc.</u>	Chris Phelps	<u>x</u>
Mike Finn	<u>          </u>	Lee Schley, Vice-Chair	<u>x</u>
Ed Kazik	<u>          </u>	Carl Weber, Chair	<u>x</u>

\* Geoff Farr for Bob Bartelt

***(Non-voting)***

David Lowe (WisDOT – Madison)	<u>          </u>
Dwight McComb (FHWA – Madison)	<u>          </u>
Angelica Salgado (FTA Region 5)	<u>          </u>
Carlos Pena (FHWA – Madison)	<u>          </u>
Bobbi Retzlaff (WisDOT – Madison)	<u>          </u>
Aileen Switzer (WisDOT – Madison)	<u>          </u>
William Wheeler (FTA Region 5)	<u>          </u>

**Others Present:** Lisa J. Conard, Joel Gregozeski, Doug Hartman, Lee Novak, and Cole Runge.

**ORDER OF BUSINESS:**

Chairman Carl Weber opened the meeting at 9:30 a.m.

1. Approval of the September 16, 2008, Transportation Subcommittee meeting minutes.

A motion was made by L. Schley, seconded by B. Lamers, to approve the September 16, 2008, Transportation Subcommittee meeting minutes. Motion carried.

2. Prioritization of street and highway projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Surface Transportation Program (STP).

L. Conard provided a summary of the Surface Transportation Program – Urban (STP-U) funding via PowerPoint. L. Conard stated that the MPO has been prioritizing and approving STP-Urban eligible projects for a number of years. L. Conard provided the following information regarding the program:

- Federal funding allocated to Urbanized Areas based on a population formula
- MPOs decide what projects to fund
- Variety of transportation projects eligible
- Process of ranking & assigning funding to projects
- In 2007, the MPO was allocated \$2,378,440 for 2010-2011 projects

L. Conard stated that typically the MPO staff goes through a ranking process involving the evaluation of road condition, volume/capacity ratio, consistency with local plans, and bike-pedestrian amenities, among others prior to review and approval by the Transportation Subcommittee (TS) and the MPO policy board (Brown County Planning Commission Board of Directors).

L. Conard stated that the process for distributing the ARRA STP-U funds is slightly different.

- Area jurisdictions submitted project applications to WisDOT
- WisDOT determined eligibility and provided the project list to the MPO on Friday, May 8<sup>th</sup>
- MPO must prioritize and send funding recommendations to WisDOT by Friday, May 22<sup>nd</sup>
- WisDOT provided a funding target of \$2,320,000 to the Green Bay MPO

L. Conard stated that due to the short time frame, MPO staff is bringing the list of eligible projects straight to the TS and BCPC for review and prioritization.

L. Conard stated that, traditionally, when STP-U money comes into the area it is subdivided by jurisdiction based on the percent of STP system miles for which a jurisdiction is responsible. All roadways classified as collectors or higher are part of the STP system. L. Conard provided the following table:

## STP-Urban System Mileage

Jurisdiction	Miles	Percent Miles
Brown County	102.16	38.73%
C. De Pere	23.66	8.97%
C. Green Bay	84.80	32.15%
T. Lawrence	0.00	0.00%
T. Ledgeview	0.71	0.27%
T. Pittsfield	0.00	0.00%
T. Rockland	0.00	0.00%
T. Scott	2.73	1.03%
V. Allouez	8.26	3.13%
V. Ashwaubenon	20.68	7.84%
V. Bellevue	8.22	3.12%
V. Hobart	0.04	0.02%
V. Howard	12.02	4.56%
V. Suamico	0.50	0.19%
<b>Totals:</b>	<b>263.78</b>	<b>100.0%</b>

Green Bay Area Projects Eligible for American Recovery and Reinvestment Act (ARRA) of 2009 Funding  
Surface Transportation Program - Urban (STP-U)  
Eligible Project List Provided by WisDOT on May 28th, 2009  
May 2009

Title	Road/ Street Name	Limit Location	MPO Notes - TIP Status/ MPO TIP Number	Sponsor	Construction Cost without Delivery	MPO Notes - Sponsor's Ranking	Construction Costs w/23%*	Design Cost Applied For	Funding Scenario #1 Dollar Amount	Funding Scenario #1 Percent	Funding Scenario #2 Dollar Amount	Funding Scenario #2 Percent	Recommended Funding Scenario #3 Dollar Amount	Recommended Funding Scenario #3 Percent	Recommended Transportation Subcommittee Ranking of Remaining Projects
CTH V / New Oak Road	CTH V	CTH V to Oak Road	158-09-043	Brown County/Baldwin	\$1,690,000	1 of 6	\$2,078,700		\$2,078,700	100.000%					20
CTH V / East Main Street	CTH V	East Main Street to Roundabout	158-09-044	Brown County/Baldwin	\$1,770,000	2 of 6	\$2,177,100								21
CTH EB - Casselton Lane @ Woodside Avenue	CTH EB	Woodside Avenue @ Leavitt Road	Not in TIP, no MPO #	Brown County/Howard	\$650,000	4 of 6	\$798,500						\$683,255	85.54%	22
CTH EB	CTH EB	CTH A to Bay Settlement Road	MPO received 5/1/09	Brown County/Scott	\$392,000	5 of 6	\$481,160						\$412,418	85.54%	
CTH EB	CTH EB	CTH A to Bay Settlement Road	MPO received 5/1/09	Brown County/Scott	\$1,400,000	6 of 6	\$1,722,000				\$2,320,000	42.18%			9
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	Brown County/Da Pene	\$4,474,000	1 of 3	\$5,500,000						\$810,447	100.00%	6
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$650,900	2 of 3	\$801,417	\$20,000					\$218,940	100.00%	11
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$1,780,000	1 of 3	\$2,180,000	\$20,000	\$218,940	100.00%			\$124,340	100.00%	10
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$158,000	2 of 12	\$194,340								12
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$174,000	3 of 12	\$214,020								13
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$196,000	4 of 12	\$241,080								14
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$240,000	5 of 12	\$295,200								15
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$320,000	6 of 12	\$395,200								16
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$345,000	7 of 12	\$426,150								17
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$470,000	8 of 12	\$584,100								18
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$535,000	9 of 12	\$657,050								19
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$610,000	10 of 12	\$752,100								20
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$690,000	11 of 12	\$852,300								21
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$780,000	12 of 12	\$966,000								22
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$880,000	13 of 12	\$1,096,000								23
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$990,000	14 of 12	\$1,237,500								24
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$1,110,000	15 of 12	\$1,388,100								25
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$1,240,000	16 of 12	\$1,550,000								26
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$1,380,000	17 of 12	\$1,721,000								27
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$1,530,000	18 of 12	\$1,891,500								28
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$1,690,000	19 of 12	\$2,092,500								29
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$1,860,000	20 of 12	\$2,316,000								30
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$2,040,000	21 of 12	\$2,550,000								31
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$2,230,000	22 of 12	\$2,800,500								32
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$2,430,000	23 of 12	\$3,001,500								33
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$2,640,000	24 of 12	\$3,288,000								34
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$2,860,000	25 of 12	\$3,571,000								35
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$3,090,000	26 of 12	\$3,861,000								36
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$3,330,000	27 of 12	\$4,162,500								37
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$3,580,000	28 of 12	\$4,485,000								38
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$3,840,000	29 of 12	\$4,824,000								39
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$4,110,000	30 of 12	\$5,137,500								40
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$4,390,000	31 of 12	\$5,482,500								41
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$4,680,000	32 of 12	\$5,850,000								42
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$4,980,000	33 of 12	\$6,240,000								43
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$5,290,000	34 of 12	\$6,652,500								44
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$5,610,000	35 of 12	\$7,087,500								45
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$5,940,000	36 of 12	\$7,545,000								46
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$6,280,000	37 of 12	\$8,025,000								47
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$6,630,000	38 of 12	\$8,527,500								48
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$6,990,000	39 of 12	\$9,052,500								49
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$7,360,000	40 of 12	\$9,590,000								50
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$7,740,000	41 of 12	\$10,140,000								51
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$8,130,000	42 of 12	\$10,702,500								52
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$8,530,000	43 of 12	\$11,287,500								53
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$8,940,000	44 of 12	\$11,895,000								54
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$9,360,000	45 of 12	\$12,525,000								55
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$9,790,000	46 of 12	\$13,177,500								56
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$10,230,000	47 of 12	\$13,852,500								57
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$10,680,000	48 of 12	\$14,550,000								58
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$11,140,000	49 of 12	\$15,270,000								59
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$11,610,000	50 of 12	\$16,012,500								60
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$12,090,000	51 of 12	\$16,777,500								61
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$12,580,000	52 of 12	\$17,565,000								62
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$13,080,000	53 of 12	\$18,375,000								63
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$13,590,000	54 of 12	\$19,207,500								64
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$14,110,000	55 of 12	\$20,062,500								65
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$14,640,000	56 of 12	\$20,940,000								66
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$15,180,000	57 of 12	\$21,840,000								67
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$15,730,000	58 of 12	\$22,762,500								68
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$16,290,000	59 of 12	\$23,707,500								69
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$16,860,000	60 of 12	\$24,675,000								70
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$17,440,000	61 of 12	\$25,665,000								71
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$18,030,000	62 of 12	\$26,677,500								72
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$18,630,000	63 of 12	\$27,712,500								73
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$19,240,000	64 of 12	\$28,780,000								74
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$19,860,000	65 of 12	\$29,870,000								75
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$20,490,000	66 of 12	\$30,982,500								76
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$21,130,000	67 of 12	\$32,117,500								77
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$21,780,000	68 of 12	\$33,275,000								78
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$22,440,000	69 of 12	\$34,455,000								79
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$23,110,000	70 of 12	\$35,656,250								80
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$23,790,000	71 of 12	\$36,878,750								81
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$24,480,000	72 of 12	\$38,122,500								82
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$25,180,000	73 of 12	\$39,387,500								83
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$25,890,000	74 of 12	\$40,673,750								84
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$26,610,000	75 of 12	\$41,981,250								85
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$27,340,000	76 of 12	\$43,310,000								86
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$28,080,000	77 of 12	\$44,660,000								87
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$28,830,000	78 of 12	\$46,031,250								88
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$29,590,000	79 of 12	\$47,423,750								89
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$30,360,000	80 of 12	\$48,837,500								90
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$31,140,000	81 of 12	\$50,272,500								91
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #	City of Green Bay	\$31,930,000	82 of 12	\$51,728,750								92
CTH X / Heritage Road	CTH X	CTH X to CTH EB	Not in TIP, no MPO #												

L. Conard noted that 71% of the STP-U system is the responsibility of Brown County and the city of Green Bay. However, L. Conard noted that starting with ISTEA, it was not acceptable to allocate funds solely based on these percentages. This is where the other criteria mentioned earlier enter the picture.

L. Conard noted that the MPO staff has seen some of the projects on the list for the first time, and staff invited the project sponsors to the meeting in case the TS members have any questions regarding the projects.

C. Weber addressed the issue of funding. C. Weber stated that he had done some research and was disappointed to only see \$2,320,000 in STP-U funds made available to the Green Bay MPO.

Earlier this year, WisDOT Secretary Frank Busalacchi announced that \$529 million ARRA dollars would be made available through the Federal Highway Administration (FHWA) for transportation projects throughout the state.

C. Weber stated that the \$14,666,000 made available to the 13 small urbanized areas in Phase 2 of the ARRA process was not enough. It appears bridge and roadway improvement projects for very small areas were awarded substantial funding in Phase 1 of the ARRA process, and that the awards did not get applied to the allocation (if an allocation exists for an area).

C. Weber indicated that he would like to see more money allocated to the Green Bay MPO.

A motion was made by C. Weber to rank Military Avenue number one, seconded by C. Phelps. Motion defeated 7-2. Ayes: C. Weber and C. Phelps. Nays: B. Balke, G. Farr for B. Bartelt, C. Berndt, G. Callis, B. Lamers, R. Meert, and L. Schley.

B. Lamers suggested that the Cardinal Lane (CTH EB)/Woodale Lane intersection project be ranked last because the timing of the project is no longer a good fit for the requirements of ARRA. G. Farr of the village of Howard agreed.

C. Weber stated that the CTH V/East Mason project, with costs to be shared with the county, was not a high priority for the city. TIF money from this district can cover the city's portion of the project. C. Weber suggested the money would benefit the city of Green Bay if allocated to a different project within the city. B. Lamers stated that Brown County would still benefit substantially if this project was awarded funding.

C. Weber noted that MPO staff, the TS, and the BCPC Board of Directors typically supported fewer projects at higher funding levels than many projects at lower funding levels. This is a benefit to the urban area because state mandated fees, etc. that go along with accepting an award are not proportional to the award.

The TS members discussed the various funding scenarios presented by staff.

C. Berndt stated that the village of Allouez would be able to accept the 50% minimum funding level for the Greene Avenue project should it awarded. The village is committed to the project.

B. Balke stated he was uncertain that the village of Bellevue would proceed with the Manitowoc Road project if only 50% funding was awarded.

The TS members agreed that the ARRA was a "one time event" and that spreading the money to various jurisdictions would be a sound approach, as demonstrated by staff in the presentation of Scenario #3.

C. Runge encouraged the TS members to prioritize the remaining 17 projects on the list in the event that additional ARRA Phase 2 funds become available.

A motion was made by C. Berndt, seconded by R. Meert, to approve Scenario #3 as presented by staff and to rank the remaining projects in the order indicated and labeled 6-22 on the project listing page. Motion carried unanimously.

C. Runge confirmed that in the event that additional funds become available under ARRA Phase 2, the TS recommends to the BCPC Board of Directors that the Military Avenue project be the next project on the list to receive funds.

L. Conard noted that if a project on the list does not appear in the TIP, staff will process a TIP amendment prior to ARRA approval by the state.

3. Prioritization of projects that are eligible for American Recovery and Reinvestment Act (ARRA) funds through the Transportation Enhancement (TE) Program.

L. Conard provided the following information about the TE program:

- Area jurisdictions submitted project applications to WisDOT
- WisDOT determined eligibility and provided the project list to the MPO on Friday, May 8<sup>th</sup>
- MPO must prioritize and send funding recommendations to WisDOT by Friday, May 22<sup>nd</sup>
- ARRA will provide approximately \$15,000,000 statewide for projects
- TE money will not be set aside for each MPO area. All of the projects must compete for the statewide TE allocation.

L. Conard provided the TS with the three general categories within the program and suggested that a single ranking, one through eight, be provided to the BCPC Board of Directors.

### **General Categories for TE**

1. Bicycle & Pedestrian Projects
2. Historic Transportation Building and Museum Projects
3. Scenic Beautification Projects



L. Conard stated that due to the short time frame, MPO staff is bringing the list of eligible projects straight to the TS and BCPC for review and prioritization.

C. Runge noted that project application representatives were in attendance and each one was given the opportunity to briefly explain their project(s).

The project list can be found on the following page.

C. Runge noted that the Riverside Drive Streetscaping Project would not likely be competing directly with bike/ped projects but with other scenic beautification projects from around the state. He stated that this is how the state typically handles the TE project ranking process.

The TS members discussed the merits of each project.

A motion was made by C. Berndt, seconded by G. Farr, to recommend the following priority list to the BCPC Board of Directors (the list is found on the next page). Motion carried.

L. Conard noted that if a project does not appear in the TIP, staff will process an amendment prior to ARRA approval by the state.

Green Bay Area Projects Eligible for American Recovery and Reinvestment Act (ARRA) of 2009 Funding  
Transportation Enhancement (TE)  
Eligible Project List Provided by WISDOT on May 8th, 2009  
May 2009

Project Title	Road/ Street Name	Limit/Location	MPO Notes - MPO TIP Number	Sponsor	MPO Notes - Sponsor's Ranking	Construction Costs W23%	Design Cost Applied For	Transportation Subcommittee Recommended Ranking
Fox River Rec. Trail Commuter Enhancement	Fox River Trail	Rockland Road to Midway Road	Not in TIP. In 2010 boundary only. MPO received 5/11/09	Brown County	1 of 1	\$289,865	\$0	1
Mantowoc Road and Blue Line Construction	Mantowoc Rd	STH 28 to Albeuz Avenue	Not in TIP. MPO received 5/5/2009	Village of Bellevue	1 of 6	\$569,660	\$0	7
Vestlin Road Sidewalk and Bike Lane Construction	Vestlin Rd	Main Street (STH 141) to Bellevue Street (CTH XX)	Not in TIP. MPO received 5/5/2009	Village of Bellevue	2 of 6	\$595,320	\$0	2
Albeuz Ave Sidewalk and Bike Lane Construction	Albeuz Ave	Albeuz Avenue to Mantowoc Road	Not in TIP. MPO received 5/5/2009	Village of Bellevue	3 of 6	\$942,190	\$0	4
Line Kin Road Sidewalk	Line Kin Rd	Albeuz Avenue to Vestlin Road	Not in TIP. MPO received 5/5/2009	Village of Bellevue	4 of 6	\$319,800	\$0	6
Hoffman Road Sidewalk and Bike Lanes	Hoffman Rd	Monroe Road to the East River Trail	Not in TIP. MPO received 5/5/2009	Village of Bellevue	6 of 6	\$319,266	\$0	8
Centennial Centre Road	Centennial Centre Rd	N. Pine Tree Road to unnamed street	Not in TIP. In 2010 boundary only. MPO received 5/11/09	Village of Hobart	1 of 1	\$782,800	\$0	5
Riverside Drive Streetclogging	Riverside Dr	Bright Road to Veto Avenue	158-09-201	Village of Suring	1 of 1	\$569,855	\$0	3
TOTAL						\$3,603,012		

\*23% reflects 15% engineering + 8% reserve.  
Bellevue's 5 of 6 project not eligible.

The Transportation Subcommittee met on 5/18/2009 and recommended approval of the ranking above.

4. Any other matters.

None.

5. Adjourn.

A motion was made by C. Phelps, seconded by G. Farr to adjourn. Motion carried.

C. Weber closed the meeting at 11:05 a.m.



2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

## **PROCEEDINGS OF BROWN COUNTY SOLID WASTE BOARD**

A regular meeting was held on **APRIL 27, 2009**, 1:30 p.m., at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order – meeting was called to order by Vice-Chair Strenski at 1:30 p.m.

2. Roll Call

Present: Mike Strenski, Vice-Chair  
Chuck Rhyner  
Norb Dantine  
Mike Fleck  
Dawn Goodman  
John Katers  
Allison Swanson

Excused: Jim Rasmussen, Chair  
Bud Harris

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.  
Chad Doverspike, Brown County Port & Solid Waste Dept.  
Dale DeNamur, Brown County Purchasing Dept.  
Rick Tritt, Inc.

3. Approval/Modification – Meeting Agenda

**A motion to approve the agenda as written was made by Chuck Rhyner and seconded by Norb Dantine.** Unanimously approved.

4. Approval/Modification – Meeting Minutes **March 16, 2009**

**A motion to approve the minutes was made by Norb Dantine and seconded by Chuck Rhyner.** Unanimously approved.

5. Project #1352

Transfer Station Operation & Solid Waste Hauling Bids – Request for Bid Award

Director Larscheid indicated Project #1352 has been in discussion since last summer. A copy of the bid tabs was distributed and Dale DeNamur, Purchasing reviewed the bid tabs. Seven bids were received (Tritt, Poms, Kreilkamp, Badgerland Express, Great American Disposal, Inland Service Corp, Sexton). Sexton's bid was rejected as it did not meet the requirements of the Bid Price Schedule. DeNamur reviewed the requirements of the hauling bid and explained the calculations indicated in the Bid Results handout. To get the total cost for the 5-year contract, which includes the bond costs, A/B/C/D and E (which is the contract bond) were added to determine the total cost bid. Based on these results, Purchasing's recommendation, along with Administration's financial evaluation, is to recommend Rick Tritt be awarded the bid. Tritt had the lowest price for Project #1352 with

Badgerland Express coming in second. Larscheid indicated he spoke with Lynn in Administration and that a letter is forthcoming regarding the financial evaluations discussed. The lowest three bids were compared and reviewed and all three met the qualifications required. Discussion ensued. Larscheid introduced Rick Tritt to the Board to allow questions from the Board. The starting date would be September 1, 2009. The bid tab is on the County website and indicates unofficial bid results. Following this meeting, the official bid tab will go out on the website. **A motion to award Project #1352 Transfer Station Operation & Solid Waste Hauling for the next five (5) years to the low bidder Rick Tritt was made by Allison Swanson and seconded by Chuck Rhyner. Unanimously approved.**

6. Project #1350

Materials Recycling Facility Sale of Existing Recycling Sorting Equipment – Results Update

Director Larscheid indicated there was little interest from anyone to purchase the recycling equipment. Wess Damro, Recycling Manager, stated that 35 haulers, contractors, consultants, communities, etc., were made aware of the sale. Two parties showed interest and looked at the equipment; one from Milwaukee interested only in parts and a paper recycler interested only in the baler. Neither party has made any further contact. The sale was also posted on the Brown County website. Allison Swanson asked if Derek Lord, City of Green Bay, had been contacted regarding any contacts he may have. Damro stated he had not but would follow-up with Mr. Lord. Larscheid stated the two options now are to hire someone to come in and scrap out the equipment or leave to leave the equipment as is for the time being and solicit quotes down the road. Larscheid indicated there may be possibilities for using the baler such as contract baling. The tip floor when converted to a recycling transfer station for single stream will be tight. A total of \$100,000 has been kept back from the equipment replacement fund to use on modifying the single stream recycling facility tip floor. Larscheid stated that at some point the tip floor will need to be expanded but this will most likely occur after operating for six months to get a better feel for how much space is needed. At that it is anticipated the equipment will have been removed. Staff requested comments or opinions. Strenski asked what would be done with the material should the current tip floor not have enough capacity. Larscheid indicated fencing or dumpsters would be used as has been done in the past during equipment failures. Any further updates will be brought before the Board.

7. Project #1353

Recyclables Hauling Bids (non-public works) - Award Update

Director Larscheid stated this is a non-public works bid which does not require County Board approval per Purchasing policy. Larscheid distributed the bid results along with a letter from Brown County Finance. Badgerland has been awarded this contract per Purchasing. The opinion offered by Finance was given to the Board to review. Finance determined that they would not withhold the award although they had some concerns. The bid had two options; 1) base price - Brown County loading the vehicles and the contractor hauling. Flash was the lowest bidder for Option 1; and 2) price per load - contractor loads their own vehicles and hauls. Badgerland Express was the lowest bidder for Option 2. Using Option 2 price per load would be more economical for Brown County as we would not be using a County employee whose base salary per year would be about \$30,000 plus benefits. Therefore, Larscheid stated that the recyclables hauling bid was awarded to Badgerland Express. This is a 3 year contract with two one-year extensions (five year contract). The contract does not coincide with the hauling contracts of Outagamie and Winnebago Counties. A jersey barrier will be installed on the side so the trucks can back into the facility to load the recyclables. The materials will not be baled as the quality of the product would be compromised. Brown County's front end loader will be used by Badgerland and the contract will include insurance language to cover the loader. Brown County will still need an employee to manage the tip floor occasionally during the day for approximately 3 to 4

hours. Human Resource is looking into the option of an HHW Aide filling this position as needed, however, there may be a wage differential. The Board asked if there was concern as to awarding the Solid Waste contract to Badgerland but not the Transfer Station hauling contract. Director Larscheid stated that legal advice would be sought if problems arose and the bid would then be awarded to the second lowest bidder.

8. Brown, Outagamie, Winnebago (BOW) Regional Single Stream MRF Construction & Staffing – Update

Director Larscheid stated the Single Stream Facility is near completion and a tour of the facility will be set up for the Solid Waste Board. The labor provider will be Valley Packaging, who currently provides labor for the Outagamie Recycling Center. A contract is being worked on with Valley Packaging who will provide a number of 17 sorters and 4 lead-type people. Valley Packaging's bid was \$700,000 per year versus NEW Curative's bid of \$1.2 million. The project was approved for \$9.9 million and the current budget is at \$9.6 million. A proposal was made to the counties to have Wess Damro do the materials marketing for the combined single stream. Outagamie County has accepted the proposal and is having their Corporation Counsel draw up a Memorandum of Understanding wherein they will pay for approximately 10% of Damro's wage and fringe benefits and another 5% for the account clerk's wage and fringe benefits. Other ideas on how the counties might be able to consolidate staff is being looked into. On May 20, 2009 the single stream facility will be running at about 50% and by May 26, 2009 at 100%. On May 13, 2009 Outagamie will stop sending materials to Brown County and on May 20, 2009 Winnebago County will stop sending materials to Brown County. NEW Curative has been notified that as of June 30, 2009, our contract will end. Damro is continuing talks with NEW Curative about keeping some staff on for cleaning, etc. A grand opening ribbon cutting ceremony is being planned for the beginning of July. Larscheid will keep the Board informed of any new information as it becomes available. Dantine asked about private haulers compacting materials from recycling dropoff centers. Damro indicated it is preferred that material not be compacted and there is no guarantee it will not go to the landfill if it is compacted too tightly. Damro stated on small loads it is determined on a case-by-case basis and would not be a problem. Larscheid requested Damro follow up on this concern.

9. Director's Report

- *Gas-to-Energy Grand Opening*

Friday, April 24, 2009 a grand opening ceremony was held at the Gas-to-Energy facility with about 52 in attendance. A sheet which was available at the grand opening was distributed to the Board. The site has been in operation for five weeks but is operating below capacity. The technicians and engineers are working on coaxing more gas out of the landfill. It is possible there is oxygen coming into the landfill which would be slowing down the methane projection or the gas may be escaping elsewhere. There are 80 different gas wells at the location. At peak 1.85 megawatts should be produced. Katers mentioned he spoke Rob Cowles who indicated stated he was unaware of the event. Katers suggested information be sent to legislators on the Gas-to-Energy facility.

- *Fuel Surcharge*

The County Board previously passed the fuel surcharge that was negotiated with Badgerland. Doverspike reviewed the decision made by the SWB last month on the fuel surcharge and how the increase was arrived at. The increase amounts to a \$0.20 per ton increase in the Transfer Station tip fee.

10. Legislative Update

Director Larscheid provided information on upcoming legislative issues.

a) Solid Waste Fee Increase

The resolution opposing an increase which was passed by the SWB has been sent to all legislators in Brown County. Wess Damro went to Madison to the hearings and

distributed the resolution. Damro met with Mark Miller, Dave Hansen and staff. This resolution was made available to area municipalities, other counties, AROW, WCSWMA, and SWANA.

b) Electronics Disposal Bill

Wisconsin Senate Bill #107 in the agenda packet is from 2007 and the language in the new bill is similar to this. Director Larscheid indicated he is not sure where this bill is in the process at this time. Damro believed some revisions were being made based on the feedback they received. The bill was introduced by Senator Miller and staff supports this bill. Currently Brown County residents are encouraged to bring electronics to the HHW. If passed, this bill would prohibit Brown County from accepting electronics at the Transfer Station. Eighteen other states have passed similar legislation. Larscheid reviewed the list of items which would be included in this bill. Manufacturers would be required to register with the WDNR indicating they provide a return program. Retailers would only be able to sell from registered manufacturers. Recyclers and collectors must register with the State. The WDNR estimates 80% of households have at least one computer and 99% have at least one television and 85% have two televisions. In 2006 the WDNR estimated there are 3.8 million computers and 7.5 million televisions in the state. Funds collected will be placed in a special fund within the Recycling Renewable Energy segregated fund used to pay for program administrative costs.

c) Oil Filter Disposal Bill

John Katers served on the committee several years ago which was the basis for this bill and it was coordinated through the Department of Commerce. At that time, the progress of recycling oil filters and oil absorbing materials was going to be tracked. Based on survey work done last summer, there has not been a lot of progress. One of the stipulations in the original group was that if certain progress levels were not attained, then the statewide ban would take effect. Katers spoke with the WDNR this morning and it is felt there might be some differences in terms of how to treat oil filters versus how to treat oil absorbents. Rule of thumb is one gallon of oil before it needs to be reported as a spill. Katers believes the bill has been submitted. Discussion ensued on how oil filters are disposed of. Damro noted that HHW has been accepting oil filters for several years.

11. Such Other Matters as are Authorized by Law

The Board asked if there was some reason Sexton sent their TS bids to some Board members. Larscheid indicated he had mentioned this to Dale DeNamur, Purchasing. DeNamur indicated he had no idea why these were sent to some members of the Board.

Jim Rasmussen, who recently suffered a stroke, is still in rehab. Although he is able to speak he still has limited movement on his right side.

12. Adjourn

**Motion to adjourn was made by Norb Dantine and seconded by Mike.** Unanimously approved.

---

James Rasmussen, Chair  
Solid Waste Board

Charles Larscheid, Director  
Port & Solid Waste Department

BOARD OF SUPERVISORS

Brown County

Planning & Dev.  
Staff



BROWN COUNTY  
BOARD OF SUPERVISORS  
GREEN BAY, WISCONSIN

Meeting Date: \_\_\_\_\_

Agenda No.: \_\_\_\_\_

Motion from the Floor

I make the following motion:

REFER TO STAFF TO MEET  
WITH BAY LAKES TO REDUCE THE  
FEE CHARGES TO BROWN COUNTY.

Signed: \_\_\_\_\_

District No. \_\_\_\_\_

(Please deliver to County Clerk after motion is made for recording into minutes.)



BOARD OF SUPERVISORS

Brown County

To all Committee



BROWN COUNTY  
BOARD OF SUPERVISORS  
GREEN BAY, WISCONSIN

Meeting Date:

Executive Committee

Agenda No.:

Communication

~~Motion from the Floor~~

I make the following motion:

Request for each standing  
Committee to forward a list  
of priorities to the County Executive  
for preparation of the 2010 budget.

Signed:

John Vander Peet  
11th

District No.

(Please deliver to County Clerk after motion is made for recording into minutes.)

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used	
0005-01-40	Admin Non Patrol Supervision				102,773.04									102,773.04	179,500.00	76,726.96	57.26%	
0005-01-01	Roadway Asphalt Maintenance	769.88	5,819.74	7,300.48	27,302.86	25,947.45	-	-	-	-	-	-	-	67,140.41	171,100.00	103,959.59	39.24%	
0005-01-03	Roadway Concrete Maintenance	14,800.96	42,238.31	28,314.89	12,647.87	18,617.14	-	-	-	-	-	-	-	116,619.17	212,300.00	95,680.83	54.93%	
0005-01-04	Roadway Concrete Maintenance-143	6,883.36	8,574.93	4,405.62	2,332.08	2,884.87	-	-	-	-	-	-	-	25,080.86	95,000.00	89,919.14	26.40%	
0005-01-05	Roadway Shoulder Maintenance		-	1,371.71	16,036.82	1,894.90	-	-	-	-	-	-	-	19,303.43	30,000.00	10,696.57	64.34%	
0005-01-06	Roadway Shoulder Maintenance-143		-			435.45	-	-	-	-	-	-	-	435.45	5,000.00	4,564.55	8.71%	
0005-01-31	Roadway Facility Maintenance	268.91	2,704.53	4,669.17	16,812.27	26,166.65	-	-	-	-	-	-	-	50,821.53	107,000.00	56,378.47	47.31%	
0005-01-32	Roadway Facility Maintenance-143	76.45	1,513.29	96.93	4,067.57	6,142.07	-	-	-	-	-	-	-	11,886.31	40,000.00	28,111.69	29.72%	
0005-01-33	Roadside Vegetation	7,655.62	13,600.86	15,291.59	15,623.48	53,465.64	-	-	-	-	-	-	-	105,637.19	279,300.00	173,662.81	37.82%	
0005-01-34	Roadside Vegetation-143	1,065.18	3,086.71	3,004.38	5,428.31	15,457.55	-	-	-	-	-	-	-	28,042.13	101,800.00	73,757.87	27.55%	
0005-01-07	RWN Routine Misc.		-	217.15	13,551.29	11,623.68	-	-	-	-	-	-	-	25,392.12	107,800.00	82,407.88	23.55%	
0005-01-08	Routine Misc.-143		-	212.98	462.12	6,705.23	-	-	-	-	-	-	-	7,380.33	86,600.00	79,219.67	8.32%	
0005-01-11	Winter Maintenance	260,879.92	138,034.03	142,847.59	26,713.02	3,987.00	-	-	-	-	-	-	-	572,461.56	1,145,000.00	572,538.44	50.00%	
0005-01-12	Winter Maintenance-143	49,583.58	34,051.01	40,359.07	4,157.95	236.86	-	-	-	-	-	-	-	128,388.47	296,600.00	128,211.53	50.03%	
0005-01-21	Routine Bridge	389.00	503.32	377.49	1,490.22	7,205.56	-	-	-	-	-	-	-	9,965.59	111,000.00	101,034.41	8.98%	
0005-01-22	Routine Bridge-143	389.00	503.32	661.16	685.67	880.93	-	-	-	-	-	-	-	3,110.08	55,000.00	51,889.92	5.65%	
0005-01-24	Bridge-Lift	11,580.49	13,948.29		2,388.29	17,827.37	-	-	-	-	-	-	-	45,754.30	31,200.00	(14,554.30)	146.65%	
0005-01-41	Admin Patrol Supervision	10,763.62	10,002.27	9,337.11	12,392.18	15,943.37	-	-	-	-	-	-	-	58,458.75	127,100.00	68,641.25	45.99%	
0005-01-42	Admin Contingency Reserve			626.61			-	-	-	-	-	-	-	167,100.00	167,100.00	167,100.00	0.00%	
0005-01-51	Local-DePere/Alouez/Ash/Mason	206.00	111.79	3,960.00	1,192.26	15,316.42	-	-	-	-	-	-	-	20,786.47	29,400.00	8,613.53	70.70%	
0005-01-61	Sign Repairs						-	-	-	-	-	-	-	-	29,400.00	29,000.00	6,000.00	0.00%
0005-01-62	Sign Repairs-143						-	-	-	-	-	-	-	-	6,000.00	6,000.00	0.00%	
* Includes 3 payperiods		365,332.17	274,692.40	263,055.93	266,037.30	230,748.00	-	-	-	-	-	-	-	1,369,239.19	3,372,800.00	1,973,560.81	41.4	

\* Includes 3 payperiods

[illegible]

Total

[illegible][illegible]

Total

**BROWN COUNTY HIGHWAY  
BUDGET TO ACTUAL-2009  
COUNTY MAINTENANCE COSTS**

CTH MAINTENANCE-2009		BUDGET TO ACTUAL-2009												Percentage of Budget	
SUMMER		BUDGET	24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
Surface Maint	5331-100-11	740,000	37,642	104,076	183,198	255,768	325,171	-	-	-	-	-	-	-	43.94%
Shoulder Maint	5331-100-12	270,000	-	1,513	1,652	11,788	66,233	-	-	-	-	-	-	-	24.53%
Mowing and Brush	5331-100-13	240,000	-	2,551	2,881	3,791	18,529	-	-	-	-	-	-	-	7.72%
Guard Fence/Safety	5331-100-14	35,000	260	1,039	2,347	10,804	15,351	-	-	-	-	-	-	-	43.86%
Drain/Culverts/Bridg	5331-100-15	300,000	73	6,815	23,439	30,483	114,444	-	-	-	-	-	-	-	38.15%
Trash Pickup	5331-100-16	300,000	551	1,360	5,001	25,719	60,652	-	-	-	-	-	-	-	20.22%
Total		1,885,000	38,526	117,354	218,518	338,353	600,380	-	-	-	-	-	-	-	31.85%
WINTER															
Drift Prevention	5331-200-21	110,000	1,418	1,683	7,069	16,528	16,866	-	-	-	-	-	-	-	15.33%
Storage		20,000	20,000	20,000	20,000	20,000	20,000	-	-	-	-	-	-	-	100.00%
Apply Chloride	5331-200-23	280,000	65,099	129,213	160,172	163,947	163,947	-	-	-	-	-	-	-	58.55%
Blading & Plowing	5331-200-24	850,000	249,032	415,186	581,232	596,883	599,181	-	-	-	-	-	-	-	70.49%
Total		1,260,000	335,549	566,082	768,473	797,358	799,994	-	-	-	-	-	-	-	63.49%
MAINT SURFACING															
Engineering	5331-400	250,000	15,037	30,376	43,544	58,213	85,029	-	-	-	-	-	-	-	34.01%
Signing	5331-701	220,000	15,081	35,125	50,223	80,039	102,315	-	-	-	-	-	-	-	46.51%
Traffic Signal Mt	5331-702	100,000	5,115	13,355	21,531	27,356	37,882	-	-	-	-	-	-	-	37.88%
Pavement Marking *	5331-100-19	235,000	-	-	121	121	19,595	-	-	-	-	-	-	-	8.34%
Total		3,950,000	409,308	762,292	1,102,410	1,301,440	1,645,195	-	-	-	-	-	-	-	41.65%

\*Paint supplies for county get turned in at year end.

BROWN COUNTY HIGHWAY  
BUDGET TO ACTUAL-2009  
MACHINERY EXPENSE

OPERATION OF MACHINERY-2009

	BUDGET	24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
Gasoline	45,000	11,011	12,579	14,313	16,461	19,230	-	-	-	-	-	-	-	42.73%
Diesel Fuel	900,000	52,476	101,339	148,631	169,044	198,479	-	-	-	-	-	-	-	22.05%
Kerosene	2,000	-	23	235	1,075	1,313	-	-	-	-	-	-	-	65.65%
Motor Oil	30,000	2,103	3,191	4,808	5,486	6,724	-	-	-	-	-	-	-	22.41%
Grease	5,000	869	1,159	1,159	1,527	1,769	-	-	-	-	-	-	-	35.38%
Anti-Freeze	3,000	87	124	138	408	410	-	-	-	-	-	-	-	13.67%
Repair Labor	900,000	71,454	138,258	215,394	272,107	345,417	-	-	-	-	-	-	-	38.38%
Repair Material	600,000	43,828	87,408	154,353	212,425	255,013	-	-	-	-	-	-	-	42.50%
Iron	20,000	-	487	652	996	1,268	-	-	-	-	-	-	-	6.34%
Equip Paint	8,500	218	583	1,473	1,910	2,237	-	-	-	-	-	-	-	26.32%
Tire/Tubes	50,000	7,343	14,154	19,410	23,292	33,750	-	-	-	-	-	-	-	67.50%
Batteries	7,000	431	431	654	794	1,483	-	-	-	-	-	-	-	21.19%
Equip Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Overhead	981,000	78,480	156,960	245,250	313,920	412,020	-	-	-	-	-	-	-	42.00%
Depreciation	680,000	54,400	108,800	170,000	217,600	285,600	-	-	-	-	-	-	-	42.00%
Insurance	44,000	3,520	7,040	11,000	14,080	18,480	-	-	-	-	-	-	-	42.00%
Total	4,275,500	326,220	632,536	987,470	1,251,125	1,583,193	-	-	-	-	-	-	-	37.03%

Estimate Budget Target 42%

XX Estimate

Revenue	4,275,500	388,939	755,863	1,105,697	1,311,278	1,591,027	-	-	-	-	-	-	-	
Estimated Gain (Loss)		62,719	123,327	118,227	60,153	7,834	-	-	-	-	-	-	-	

BROWN COUNTY HIGHWAY  
BUDGET TO ACTUAL-2009  
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2009

	BUDGET	24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
Indirect Labor	240,000	15,339	34,180	53,053	66,970	93,319	-	-	-	-	-	-	-	-
Training	10,000	-	-	142	4,159	7,680	-	-	-	-	-	-	-	38.88%
Shop Supplies	94,000	5,978	10,873	19,265	26,585	33,757	-	-	-	-	-	-	-	76.80%
Shop Tools	21,000	2,092	4,372	5,152	6,074	7,691	-	-	-	-	-	-	-	35.91%
Tool Allow	15,000	3,985	4,391	5,013	5,398	6,235	-	-	-	-	-	-	-	36.62%
First Aid/Safety	18,000	65	449	1,478	2,031	3,491	-	-	-	-	-	-	-	41.57%
Maint Shop Equip	10,000	446	1,028	2,805	3,884	5,630	-	-	-	-	-	-	-	19.39%
Telephone	7,000	-	99	619	1,130	2,081	-	-	-	-	-	-	-	56.30%
Service Truck	55,000	X	8,800	13,750	17,600	23,100	-	-	-	-	-	-	-	29.73%
Credits	(12,000)	-	-	-	-	-	-	-	-	-	-	-	-	42.00%
Depreciation	15,000	X	1,200	2,400	3,750	4,800	-	-	-	-	-	-	-	0.00%
Stockroom Credit	(10,000)	(2,278)	(4,469)	(7,526)	(8,852)	(9,841)	-	-	-	-	-	-	-	42.00%
Total	463,000	31,227	62,123	97,501	129,979	179,443	-	-	-	-	-	-	-	98.41%
														38.76%

42% X estimate

OPERATION OF BUILDINGS

Indirect Labor	76,000	-	69	69	69	69	-	-	-	-	-	-	-	0.09%
Cleanup/Lockup	60,000	3,107	7,404	11,694	15,576	20,156	-	-	-	-	-	-	-	33.59%
Cleaning Supplies	9,500	1,220	1,573	1,573	1,573	2,933	-	-	-	-	-	-	-	30.87%
Bldg Mt-Labor	90,000	13,579	23,637	33,965	42,034	51,156	-	-	-	-	-	-	-	56.84%
Bldg Mt-Material	80,000	964	2,389	5,026	6,405	13,286	-	-	-	-	-	-	-	16.61%
Bldg Mt-Machinery	3,000	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Heat	95,000	3,167	20,674	35,923	39,507	47,886	-	-	-	-	-	-	-	50.41%
Light/Power	45,000	605	4,341	8,878	10,013	16,592	-	-	-	-	-	-	-	36.87%
Water	9,000	-	-	653	1,831	2,372	-	-	-	-	-	-	-	26.36%
Fire Protection	4,500	47	94	150	150	150	-	-	-	-	-	-	-	3.33%
Salt Storage Cr.	(20,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit Building Admin	(90,000)	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation	110,000	X	8,800	17,600	27,500	35,200	-	-	-	-	-	-	-	42.00%
Insurance	8,000	X	640	1,280	2,000	2,560	-	-	-	-	-	-	-	42.00%
Admin/Eng/Traf Cr	(28,000)	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Electrician/w credit at	60,000	3,209	9,600	9,486	9,486	9,486	-	-	-	-	-	-	-	15.81%
Total	518,000	35,338	88,661	136,917	164,404	213,646	-	-	-	-	-	-	-	41.24%

**BROWN COUNTY HIGHWAY  
BUDGET TO ACTUAL-2009  
ADMIN/SUPERVISION**

<b>ADMINISTRATION/SUPERVISION 2009</b>		24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
<b>BUDGET</b>														
<b>ADMINISTRATION</b>														
Office Salaries	5311-101	329,662	45,508	65,338	87,890	120,353	-	-	-	-	-	-	-	36.51%
Travel-Staff	5311-102	500	215	215	221	228	-	-	-	-	-	-	-	45.60%
Office Supplies	5311-104	6,000	645	979	2,136	2,577	-	-	-	-	-	-	-	42.95%
Postage	5311-106	3,000	71	71	71	1,071	-	-	-	-	-	-	-	35.70%
Machine M/Deprec	5311-107	4,000	640	1,000	1,280	1,680	-	-	-	-	-	-	-	42.00%
Building Exp	5311-108	16,000	2,560	4,000	5,120	6,720	-	-	-	-	-	-	-	42.00%
Publication	5311-109	200	-	-	-	-	-	-	-	-	-	-	-	0.00%
Bid Advertising	5311-110	500	123	123	123	123	-	-	-	-	-	-	-	24.60%
Setback Admin	5311-113	200	-	-	-	-	-	-	-	-	-	-	-	0.00%
Telephone	5311-115	4,000	47	266	473	892	-	-	-	-	-	-	-	22.30%
Data Processing	5311-111	97,603	15,616	24,401	31,233	40,993	-	-	-	-	-	-	-	42.00%
Indirect Cost	5311-116	141,081	23,514	35,196	46,878	58,560	-	-	-	-	-	-	-	41.51%
Total		602,746	88,939	131,589	175,425	233,197	-	-	-	-	-	-	-	38.68%
<b>SUPERVISION</b>														
Salaries/Fringe	5319-100	424,300	35,853	55,474	77,447	107,970	-	-	-	-	-	-	-	25.45%
Car Expense	5319-200	48,000	3,840	7,680	15,360	20,160	-	-	-	-	-	-	-	42.00%
Other Expense	5319-300	2,000	61	138	197	343	-	-	-	-	-	-	-	17.15%
Jury Duty	5319-500	1,000	-	-	-	106	-	-	-	-	-	-	-	10.60%
Training	5319-600-700	22,000	587	795	12,090	12,966	-	-	-	-	-	-	-	58.94%
Total		497,300	40,258	68,466	105,094	141,545	-	-	-	-	-	-	-	28.46%
<b>INTEREST/BONDS</b>														
Insurance (1)	5316-000	104,391	16,703	26,098	33,405	43,844	-	-	-	-	-	-	-	42.00%
Radio	5317-400	7,500	600	1,200	2,400	3,150	-	-	-	-	-	-	-	42.00%
Grand Total		1,211,937	151,100	228,028	316,324	421,736	-	-	-	-	-	-	-	34.80%

INSURANCE(1) AT END OF YEAR PART OF COST TRANSFERRED TO MACHINERY FUND  
X Estimated 42%

BROWN COUNTY HIGHWAY  
COUNTY AID BRIDGE CONSTRUCTION  
ANALYSIS FOR YEAR 2009

Balance 1/1/2009	County Levy	District Levy	Total Available	2009 Expenditures	Balance 12/31/2009
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**TOWN**

Eaton	24,000.00	12,000.00	12,000.00	48,000.00	-	48,000.00
Glenmore	131,059.28	10,000.00	10,000.00	151,059.28	-	151,059.28
Green Bay	117,519.92	20,000.00	20,000.00	157,519.92	30,750.28	126,769.64
Holland	398,003.02	-	-	398,003.02	-	398,003.02
Humboldt	29,053.68	15,000.00	15,000.00	59,053.68	-	59,053.68
Lawrence	118,099.75	10,000.00	10,000.00	138,099.75	-	138,099.75
Ledgeview	222,927.35	4,000.00	4,000.00	230,927.35	-	230,927.35
Morrison	58,586.11	5,000.00	5,000.00	68,586.11	-	68,586.11
New Denmark	99,037.16	1,000.00	1,000.00	101,037.16	-	101,037.16
Pittsfield	213,745.48	20,000.00	20,000.00	253,745.48	-	253,745.48
Rockland	141,321.16	15,000.00	15,000.00	171,321.16	-	171,321.16
Scott	68,956.18	-	-	68,956.18	-	68,956.18
Wrightstown	576,702.39	50,000.00	50,000.00	676,702.39	-	676,702.39

**VILLAGE**

Ashwaubenon	255,208.87	-	-	255,208.87	-	255,208.87
Bellevue	144,817.25	55,000.00	55,000.00	254,817.25	-	254,817.25
Howard	430,387.02	70,000.00	70,000.00	570,387.02	-	570,387.02
Hobart	69,712.49	-	-	69,712.49	-	69,712.49
Suamico	492,492.50	22,000.00	22,000.00	536,492.50	-	536,492.50

TOTAL	3,591,629.61	309,000.00	309,000.00	4,209,629.61	30,750.28	4,178,879.33
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**STAFF REPORT TO THE  
BROWN COUNTY BOARD OF SUPERVISORS  
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

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**Progress on the  
CTH GV Reconstruction Project Study**

Brown County Planning Commission and Highway Department  
June 22, 2009

The following tasks were completed between May 18 and June 15, 2009, for the CTH GV Reconstruction Project Study:

**Examine the land uses that are planned for the project corridor.**

- Brown County Planning Commission (BCPC) staff is continuing its examination of the area's land use plans to estimate future traffic volumes, trip origins, and trip destinations.

**Identify the amount of developable land for each parcel along the project corridor.**

- BCPC staff is continuing to collect information and work with the communities to complete this task.

**Use the developable land, planned land use, and other information to calculate appropriate assessments for property owners along the project corridor.**

- On May 27, 2009, the Bellevue Village Board approved a revised village assessment policy.
- Under the new assessment policy, people who own lots that are zoned R-1 (single family) and R-2 (two family) will not be charged more than the cost of reconstructing a typical residential street. This means that people who own R-1 and R-2 lots along CTH GV will be assessed at the same rate as people who own R-1 and R-2 lots throughout the rest of the village.
- The CTH GV landowners also continue to be eligible for ESA and other credits under the new policy. These credits will be calculated by village staff later this year.
- Lots that are zoned for multi-family, commercial, and industrial uses will continue to be assessed at the full rate.

**Identify the sections of CTH GV that require patching or other spot improvements prior to the reconstruction project.**

- The Highway Department is in the process of identifying sections of CTH GV that require patching or other spot improvements.



**Proceed with right-of-way acquisition and utility installation along the east side of the CTH GV corridor and around the CTH G intersection.**

- The Highway Department will begin this work in the summer of 2009.

**Identify the likely location of a new Fox River bridge and street/highway corridor through the Environmental Impact Statement (EIS) process.**

- BCPC staff is in the process of narrowing the facility location suggestions to a smaller set of viable alternatives. Once the recommended set of alternatives is prepared, BCPC staff will present the information to representatives of the state and federal cooperating agencies, the EIS Steering Committee, and the public.

**Apply for and receive the necessary permits from the appropriate state and federal environmental agencies.**

- The Brown County Highway Department will apply for the permits as the highway is being designed.

**Determine if the reconstructed highway should be four lanes or if another design would be more appropriate.**

- This task will be completed at the end of the study.

**Monitor the progress of the FEMA floodway/floodplain mapping project and use this information to finalize the highway's design.**

- Staff will continue to monitor the project and use the information to finalize the highway's design.

A chart showing staff's progress between May 18 and June 15, 2009, is attached to this report.

**Status of CTH GV Reconstruction Project Study Tasks: June 22, 2009**

<u>Status</u>	<u>Task</u>	<u>Responsible Parties</u>	<u>March 2009</u>	<u>April 2009</u>	<u>May 2009</u>	<u>June 2009</u>	<u>July 2009</u>	<u>August 2009</u>	<u>Sept 2009</u>	<u>Oct 2009</u>	<u>Nov 2009</u>	<u>Dec. 2009</u>	<u>Jan. 2010</u>
Completed	Receive written postponement agreements from Bellevue and Ledgewick.	BCPC, Bellevue, & Ledgewick											
Completed	Consult with WisDOT concerning use of CTH GV as detour during STH 172 project.	BCPC & BC Highway											
In Progress	Examine the land uses planned for CTH GV corridor.	BCPC, Bellevue, & Ledgewick											
In Progress	Identify the amount of developable land for each parcel along CTH GV corridor.	BCPC, Bellevue, & Ledgewick											
In Progress	Calculate appropriate assessments for property owners along CTH GV corridor.	Bellevue & Ledgewick											
In Progress	Identify sections of CTH GV that require patching or other spot improvements.	BC Highway											
Starting Soon	Proceed with ROW acquisition and utility installation.	BC Highway											
In Progress	Identify likely location of new Fox River bridge & street/highway corridor through EIS process.	BCPC											
Starting Soon	Apply for and receive permits from state and federal environmental agencies.	BC Highway											
At End of Study	Determine if design of CTH GV should continue to be four lanes.	BCPC, BC Highway, Bellevue, & Ledgewick											
At End of Study	Use completed FEMA floodway/floodplain maps to finalize design of CTH GV.	BC Highway											

Brown County  
Planning  
Budget Status Report

5/31/2009

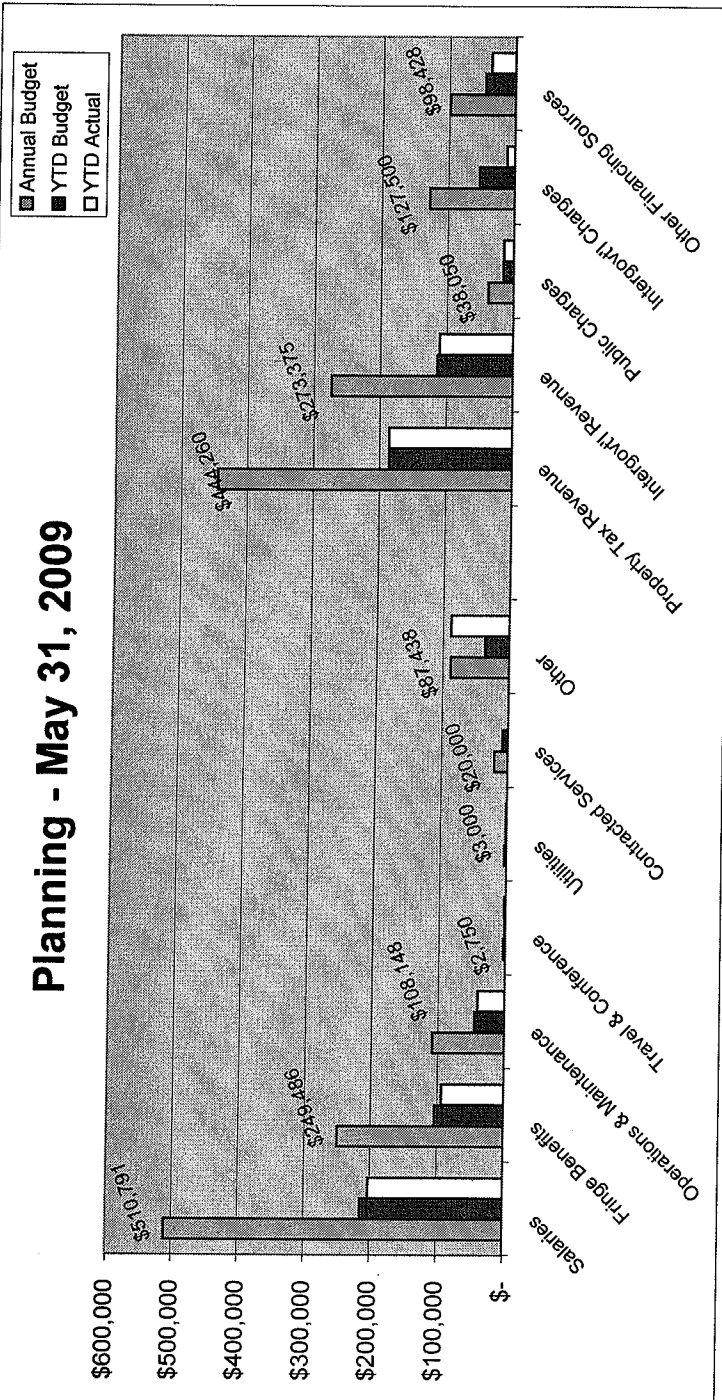
	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 510,791	\$ 214,312	\$ 202,482
Fringe Benefits	\$ 249,486	\$ 103,953	\$ 93,364
Operations & Maintenance	\$ 108,148	\$ 45,064	\$ 40,830
Travel & Conference	\$ 2,750	\$ 1,146	\$ 2,357
Utilities	\$ 3,000	\$ 1,250	\$ 963
Contracted Services	\$ 20,000	\$ 8,333	\$ -
Other	\$ 87,438	\$ 36,433	\$ 87,438
Property Tax Revenue	\$ 444,260	\$ 185,108	\$ 185,110
Intergov'l Revenue	\$ 273,375	\$ 113,906	\$ 110,062
Public Charges	\$ 38,050	\$ 15,854	\$ 14,984
Intergov'l Charges	\$ 127,500	\$ 53,125	\$ 11,800
Other Financing Sources	\$ 98,428	\$ 45,078	\$ 36,441

**HIGHLIGHTS:**

Expenditures: Other expenditures to date is at the annual budget allocation but reflects a once per year payment for Bay-Lake Regional Planning Commission and Northeast Wisconsin Stormwater Consortium. All other categories are near budget.

Revenues: Intergovernmental Charges does not reflect revenue from work performed for the EIS for the Southern Bridge and Arterial. All other categories are near budget.

**Planning - May 31, 2009**



Brown County  
Property Listing  
Budget Status Report

5/31/2009

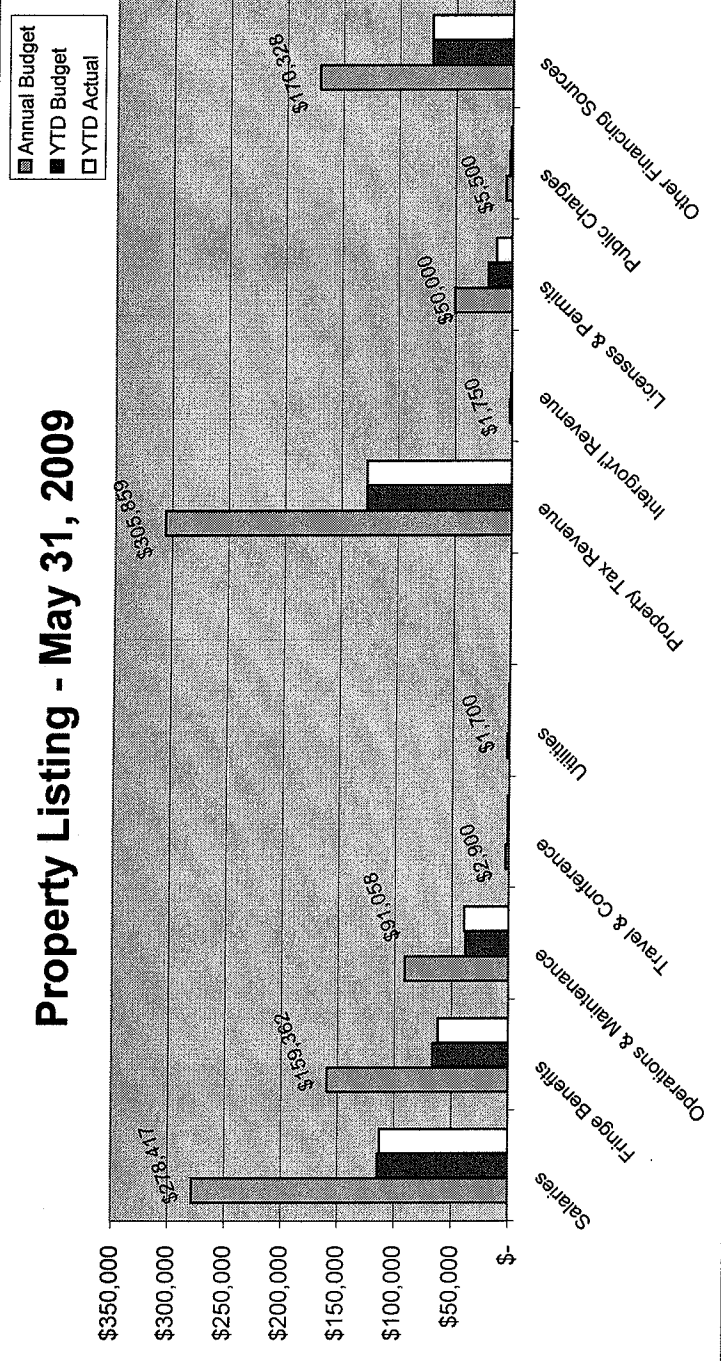
	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 278,417	\$ 114,589	\$ 112,795
Fringe Benefits	\$ 159,362	\$ 66,401	\$ 61,565
Operations & Maintenance	\$ 91,058	\$ 37,941	\$ 39,020
Travel & Conference	\$ 2,900	\$ 1,208	\$ 1,100
Utilities	\$ 1,700	\$ 708	\$ 567
Property Tax Revenue	\$ 305,859	\$ 127,441	\$ 127,440
Intergov't Revenue	\$ 1,750	\$ 729	\$ -
Licenses & Permits	\$ 50,000	\$ 20,833	\$ 13,640
Public Charges	\$ 5,500	\$ 2,291	\$ 1,136
Other Financing Sources	\$ 170,328	\$ 70,970	\$ 70,970

**HIGHLIGHTS:**

Expenditures: No change from last month as far as spending.

Revenues: Land division review revenue will be down until the economy picks up.

**Property Listing - May 31, 2009**



Brown County  
Zoning

Budget Status Report

5/31/2009

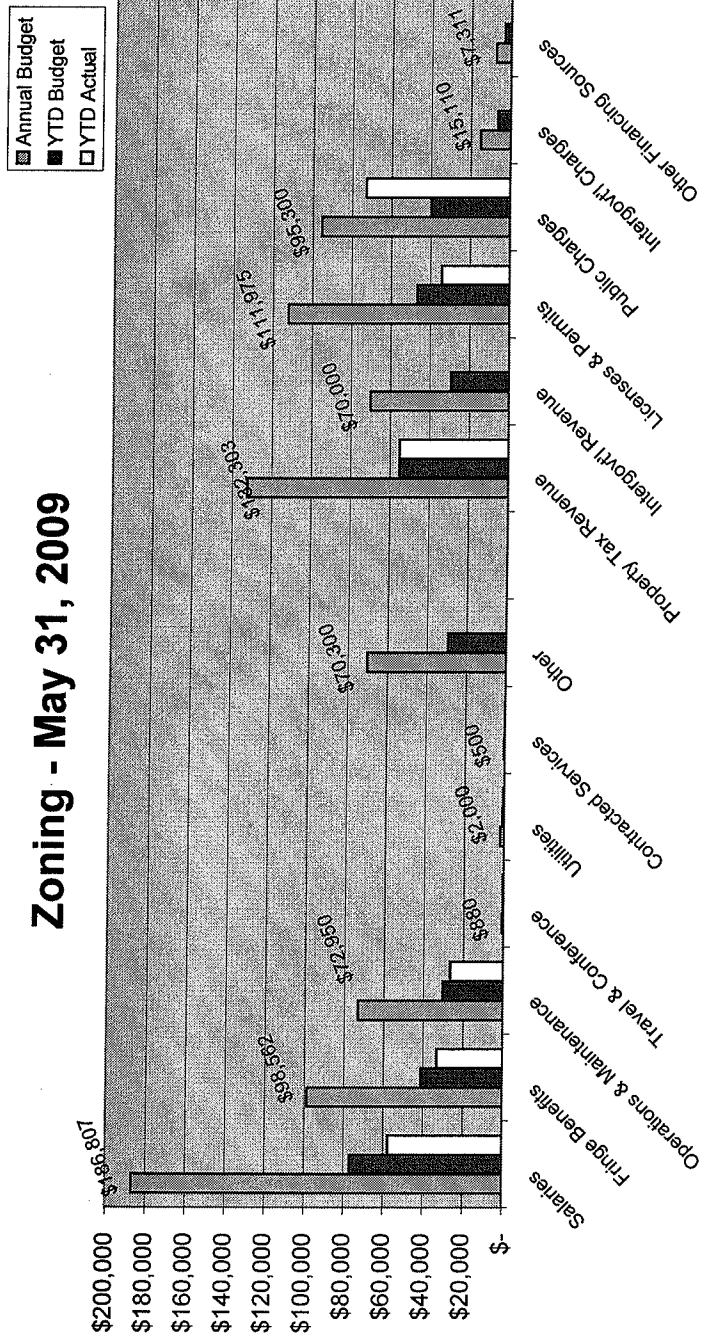
	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 186,807	\$ 76,879	\$ 57,644
Fringe Benefits	\$ 98,562	\$ 41,068	\$ 33,157
Operations & Maintenance	\$ 72,950	\$ 30,394	\$ 26,548
Travel & Conference	\$ 880	\$ 367	\$ 518
Utilities	\$ 2,000	\$ 833	\$ 524
Contracted Services	\$ 500	\$ 208	\$ 245
Other	\$ 70,300	\$ 29,292	\$ -
Property Tax Revenue	\$ 132,303	\$ 55,127	\$ 55,125
Intergov't Revenue	\$ 70,000	\$ 29,167	\$ -
Licenses & Permits	\$ 111,975	\$ 46,656	\$ 34,295
Public Charges	\$ 95,300	\$ 39,708	\$ 72,839
Intergov't Charges	\$ 15,110	\$ 6,296	\$ -
Other Financing Sources	\$ 7,311	\$ 3,046	\$ -

HIGHLIGHTS:

Expenditures: All categories are at or near budget expectations.

Revenues: Permits and public charges are progressing at our anticipated rate.

Zoning - May 31, 2009



Brown County  
Port & Solid Waste  
Budget Status Report  
4/30/2009

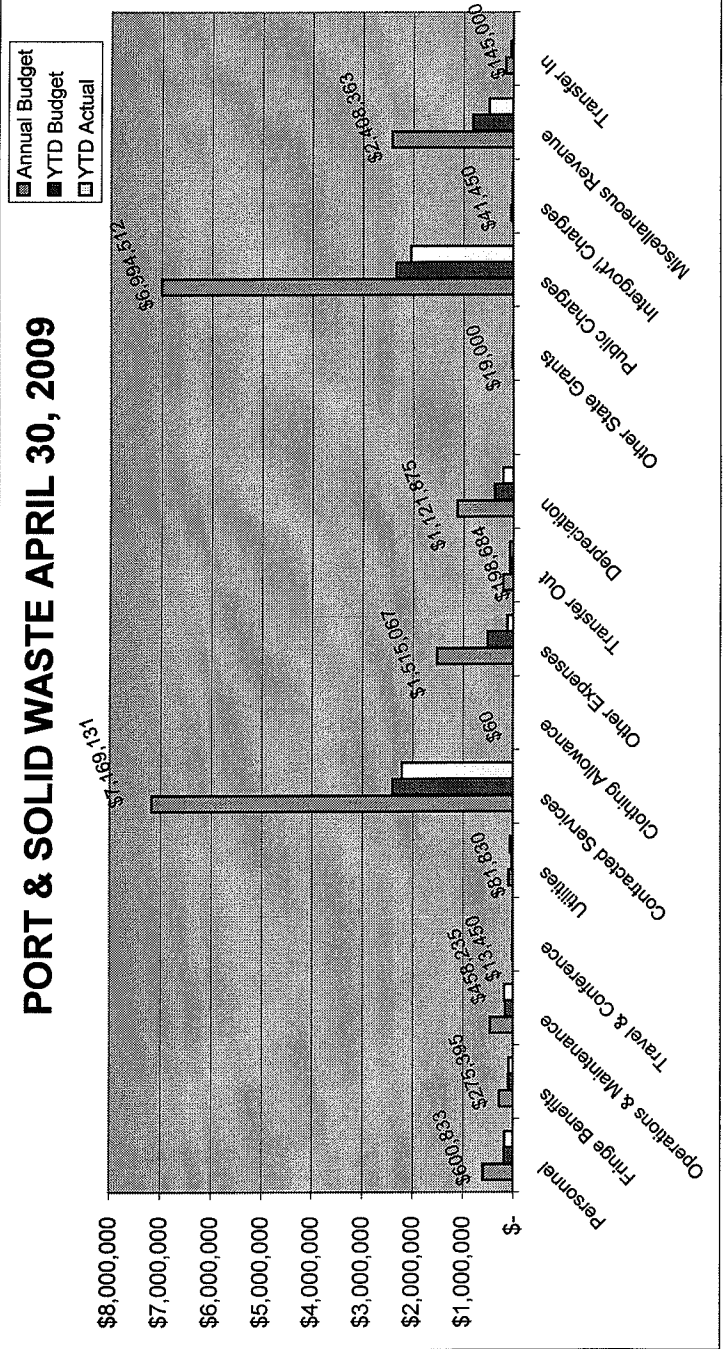
	Annual Budget	YTD Budget	YTD Actual
Personnel	\$ 600,833	\$ 177,939	\$ 166,578
Fringe Benefits	\$ 275,395	\$ 91,800	\$ 81,527
Operations & Maintenance	\$ 458,235	\$ 152,745	\$ 176,228
Travel & Conference	\$ 13,450	\$ 4,484	\$ 9,498
Utilities	\$ 81,830	\$ 27,277	\$ 59,213
Contracted Services	\$ 7,169,131	\$ 2,389,711	\$ 2,209,797
Clothing Allowance	\$ 60	\$ 20	\$ -
Other Expenses	\$ 1,515,067	\$ 505,022	\$ 117,844
Transfer Out	\$ 198,684	\$ 66,228	\$ 66,228
Depreciation	\$ 1,121,875	\$ 373,959	\$ 204,292
Other State Grants	\$ 19,000	\$ 6,333	\$ -
Public Charges	\$ 6,994,512	\$ 2,331,504	\$ 2,037,235
Intergov't'l Charges	\$ 41,450	\$ 13,817	\$ 13,607
Miscellaneous Revenue	\$ 2,408,363	\$ 802,787	\$ 482,096
Transfer In	\$ 145,000	\$ 48,333	\$ -

**HIGHLIGHTS:**

**Expenses: Total Expenses are \$697,981 under budget.** MRF operation will cease in July. Landfill maintenance activities will start in summer.

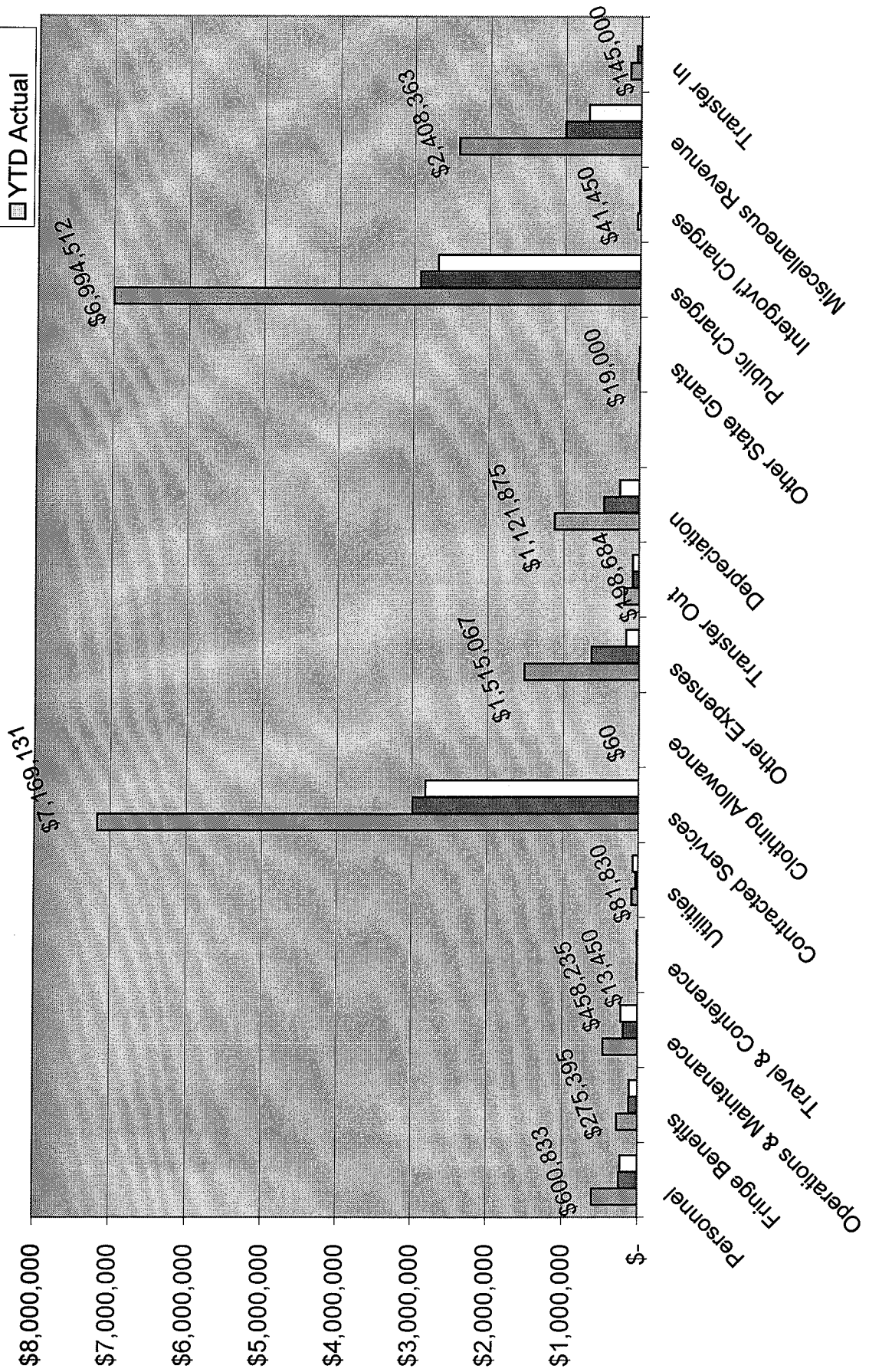
**Revenues: Revenues are \$669,836 under budget.** Solid Waste Fees are \$169,653 under because light spring waste disposal. Interest is \$188,718 under. Sale of Recyclables is down \$235,242.

**PORT & SOLID WASTE APRIL 30, 2009**



# PORT & SOLID WASTE MAY 31, 2009

■ Annual Budget  
 ■ YTD Budget  
 □ YTD Actual





# REQUEST FOR BUDGET TRANSFER

**INSTRUCTIONS:** This form is to be completed for any Category 1, 2a, 2b, 3, 4, or 5 budget transfer. Completed forms should be submitted to the Department of Administration.

## TYPE OF TRANSFER (check one)

## DESCRIPTION

## APPROVAL LEVEL

- |  |  |                  |
|--|--|------------------|
| <input type="checkbox"/> Category 1            | Reallocation from one line item to another within the major budget categories  | Department Head  |
| <input type="checkbox"/> Category 2            |  |                  |
| <input type="checkbox"/> a.                    | Change in Outlay not requiring transfer of funds from another major budget category.   | County Executive |
| <input type="checkbox"/> b.                    | Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category.                                     | County Board     |
| <input type="checkbox"/> Category 3            |  |                  |
| <input type="checkbox"/> a.                    | Reallocation between Budget Categories other than 2b or 3b transfers.  | County Executive |
| <input type="checkbox"/> b.                    | Reallocation of Salaries and Fringe Benefits to another major budget category except contracted services, or reallocation to Salaries and Fringe Benefits from another major budget category except contracted services. | County Board     |
| <input type="checkbox"/> Category 4            | Interdepartmental Transfer (including contingency or general fund transfers)   | County Board     |
| <input checked="" type="checkbox"/> Category 5 | Increase in Expenditures with Offsetting Increase in Revenue   | County Board     |

**DESCRIPTION AND JUSTIFICATION** (attach additional sheets as needed). In narrative form, describe the requested transfer to include amount, account to transfer from, account to transfer to, and the effect on revenue and expense.

This request increases expenditures and offsetting revenues to reflect additional grant funding and donations, along with a transfer from the Port to cover the costs of the Historical Signage project. Fox River Trail Parks:

Increase 82-6287-509050	Outlay - Other	\$25,000
Increase 82-6287-435750	Parks State Aid	\$12,500
Increase 82-6287-492100	Transfer In	3,000
Increase 82-6287-488100	Donations	3,000
Increase 82-6287-492900	Fund Balance	6,500

Port:		
Increase 20-7853-508050	Transfer Out	\$ 3,000
Increase 20-7853-492900	Fund Balance	\$ 3,000

<u>Port + Solid Waste</u>	<u>Charles. R. Anderson</u>	<u>5-28-09</u>
Department	Department Head	Date
<u>Fuel by Park</u>	<u>W E Dowd</u>	<u>5-29-09</u>

☒ Approved

☐ Disapproved

Tom King  
County Executive

6/1/09  
Date

OK  
Smith  
5/29/09



## GRANT APPLICATION REVIEW

Department: Port and Solid Waste Preparer: Dean Haen Date: May 28, 2009Grant Title: Cat Island Chain Restoration Project Grantor Agency: WI Department of TransportationGrant Period: 01/10/2010 to 09/15/12 Grant # (if applicable): \_\_\_\_\_

Brief description of activities/items proposed under grant:

The Port of Green Bay needs a cost effective Confined Disposal Facility to meet the dredging and dredged material disposal needs of the Green Bay Harbor. The most cost effective disposal alternative is to restore (construct) the Cat Island Chain of islands using clean outer harbor sediments and continue utilizing the Bay Port Confined Disposal Facility for the contaminated inner harbor sediments. The U.S. Army Corps of Engineers (USACE) and Brown County have long studied this project and Brown County has identified an innovative method of financing that limits state and local financial commitments while maximizing the return on investment.

Brown County is proposing to independently construct 35% of the Cat Island Chain Restoration Project in order to reduce local and state project costs. Brown County plans to use \$8.32M in state (\$6.66M) and local (\$1.66M) funds to leverage \$22M in federal funds.

Brown County has determined from a non-bidding cost estimate from Lunda Construction that the islands could be constructed for \$23M instead of the USACE cost of \$34M identified in the attached 2009 Dredged Material Management Plan. The federal project requires a 65%/35% cost share. Brown County wants the local cost share percentages of 35% to apply to the completion of the project rather than total dollars, because of the difference in construction costs. A letter of acknowledgement from the USACE will document this understanding. The construction of 35% of this project as non-federal reduces construction costs and qualifies for the 80/20 cost share in the HAP grant program.

The project will involve constructing approximately 0.87 miles of the 2.5 mile long rock spine structure and island end caps. The rock spine structure acts as a wave barrier and provides the essential foundation for restoring the Cat Island Chain of barrier islands. The rock spine will provide immediate environmental benefits protecting the remaining wetlands and promoting emergent and submergent aquatic vegetation reestablishment. The spine provides the base for constructing habitat islands with beneficially reused fine sands dredged from the outer navigation channel. The islands will have a disposal capacity of 2,350,000 cy. The spine will provide long term protection to the barrier islands and restored wetlands from future storm and ice damage.

Total Grant Amount: \$ \$ 6,658,713 Yearly Grant Amount: \$ \$ 6,658,713 Term of Grant: 2010 to 2012Is this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant? \_\_\_\_\_

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ NoWill the grant fund new or existing positions? ☒ Yes ☐ No If yes, explain:

This project is expected to require 40% of the Port Manager time and 100% of a newly hired limited-term project manager for the 18-24 duration of the project. Cost will be reimbursed by grant applied to local cost share.

Are matching resources required? ☒ Yes ☐ No If so, what is the amount of the match \$ \$1,664,658How will it be met? \$800,000 NRDA funds, \$864,658 Harbor Fee Fund, Harbor Dredging Funds and In-Kind contributions

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.):

Long-term  
maintenance  
expected to begin in  
20-30 years

Explain any maintenance of efforts once the grant ends:

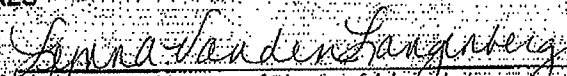
Maintain structural integrity of islands and assist in vegetative, birds and/or mammal management

<b>Budget Summary:</b>	Salaries:	162,027.40
	Fringe Benefits:	69,628.55
	Operation and Maintenance:	0
	Travel/Conference/Training:	
	Contracted Services:	\$7,943,799
	Outlay:	
	Other (list):	\$157,916
	<b>Total Expenditures:</b>	<b>\$8,323,371</b>
	<b>Total Revenues:</b>	<b>\$6,658,713</b>
	<b>Required County Funds:</b>	<b>\$1,664,658</b>

APPROVALS

  
Signature of Department Head

Date: 5/29/09

  
Signature of Director of Administration

Date: 5/29/09

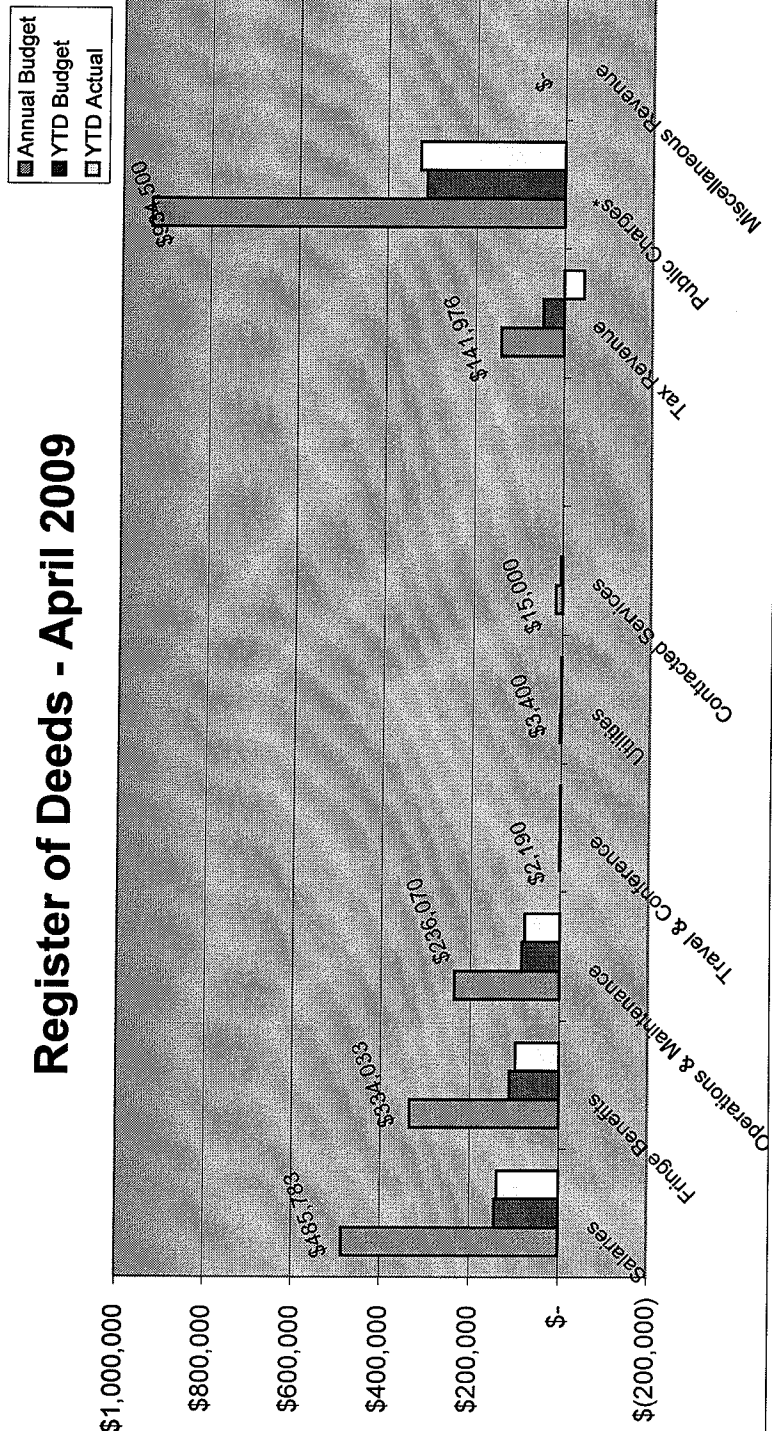
Brown County  
Register of Deeds  
Budget Status Report  
4/30/2009

	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 485,783	\$ 143,866	\$ 139,034
Fringe Benefits	\$ 334,033	\$ 111,344	\$ 98,194
Operations & Maintenance	\$ 236,070	\$ 85,465	\$ 78,690
Travel & Conference	\$ 2,190	\$ 730	\$ 1,423
Utilities	\$ 3,400	\$ 1,133	\$ 1,193
Contracted Services	\$ 15,000	\$ 5,000	\$ -
Tax Revenue	\$ 141,976	\$ 47,325	\$ (44,522)
Public Charges*	\$ 934,500	\$ 311,500	\$ 326,022
Miscellaneous Revenue	\$ -	\$ -	\$ -

**HIGHLIGHTS:**  
Cost categories are within budget.

Revenue received in excess of costs is returned to the General Fund. The revenue is dependant on the housing market, which has had decreased activity since 2006.

## Register of Deeds - April 2009



Brown County  
Register of Deeds  
Budget Status Report  
5/31/2009

	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 485,783	\$ 199,918	\$ 192,694
Fringe Benefits	\$ 334,033	\$ 139,180	\$ 127,372
Operations & Maintenance	\$ 236,070	\$ 98,365	\$ 104,508
Travel & Conference	\$ 2,190	\$ 913	\$ 1,625
Utilities	\$ 3,400	\$ 1,417	\$ 1,208
Contracted Services	\$ 15,000	\$ 6,250	\$ 3,681
Tax Revenue	\$ 141,976	\$ 59,157	\$ (50,428)
Public Charges*	\$ 934,500	\$ 389,375	\$ 412,122
Miscellaneous Revenue	\$ -	\$ -	\$ -

**HIGHLIGHTS:**  
Cost categories are within budget.

Revenue received in excess of costs is returned to the General Fund. The revenue is dependant on the housing market, which has had decreased activity since 2006.

## Register of Deeds - May 2009

